



Board of Governors Meeting

May 27, 2014, 1:00 p.m.

Open Session

Minutes

Board Members Present:

Kitty Chan
Neil Cox, Faculty
Manny Dhillon
Tejinder Grewal
Kathy Kinloch, President
Tajdin Mitha, Chair
Adam Pion, 2nd Vice Chair
Richard Plett, Education Council Chair
Herb Silber
Laurie Sterritt, 1st Vice Chair
Keith Van, Student
MJ Whitemarsh

Guests:

Jack Davidson
Jim Laurence

Regrets:

Emery Biggar, Support Staff
Rebecca Davidson, Student

Administration Present:

Paul Dangerfield, Vice President, Education, Research and International
Tomi Eeckhout, Vice President, Human Resources
Justin Kohlman, Vice President, Student Services
Paul McCullough, Vice President, Advancement and Alumni Relations
Lorcan O'Melinn, Vice President, Finance and Administration
Joanne Schaap, Executive Assistant, Board of Governors

Regrets:

Mr. Mitha called the meeting to order at 1:00 p.m. Mr. Jack Davidson, who has been appointed to the Board effective July 31, 2014, was welcomed as a guest.

MOTION:

It was moved by Mr. Dhillon, seconded by Mr. Pion and *carried* "That the Agenda be approved as presented."

MOTION:

It was moved by Ms. Sterritt, seconded by Mr. Dhillon and *carried* "That the Minutes of the Open Session of April 8, 2014 be approved as presented."

Mr. Kim Dotto, Acting Dean, School of Transportation, and Dean, Applied Research; and Mr. Richard Wiefelspuett, Associate Dean, School of Transportation, were welcomed. They gave a brief overview of the Marine Campus.

Approval of Agenda

Approval of Minutes

Overview of Marine Campus

Taj Mitha, the Chair reported that the Board Resourcing and Development Office have indicated that the following governors have been reappointed: Mr. Pion until July 31, 2017; Ms. Sterritt until July 31, 2017; Ms. Chan until July 31, 2016; Mr. Dhillon until July 31, 2016; and Ms. Whitemarsh until July 31, 2016. Mr. Jack Davidson was welcomed to the Board; he has been appointed as of July 31, 2014 for a two-year term. Another board member will also be appointed soon and an Orientation will be held for the new governors. Congratulations were extended to Ms. Whitemarsh on her appointment to the Industry Training Association (ITA) Board.

Mr. Mitha thanked outgoing student Mr. Keith Van who will complete his term on the Board as of May 31, 2014. He has been on the Board since 2011. He was presented with a gift. Ms. Davidson was not present and her contributions to the Board will be acknowledged at a later date.

Mr. Mitha attended several meetings since the last Board meeting, including an interview with Compton Consultants' for an assessment of the BCIT Foundation; a conference call with Western Diversification regarding a call for proposals; meetings of the Foundation Board, Human Resources and Compensation Committee, Governance Committee and Audit and Finance Committees; conference call with the Board of Governors regarding the Motive Power project.

He also attended the Staff Service Recognition and Retirement Gala Dinner on May 1. He went to the Courage to Come Back awards dinner. Mr. Mitha met with delegates from the Zongshen Group to sign an MOU for LNG research, followed by a dinner meeting. Mr. Mitha also participated in a BCIT Leadership presentation to the students of the Ismaili community in Vancouver at the Ismaili Centre in Burnaby on May 21, 2014.

Letters were received from Minister Virk regarding Aboriginal Post-Secondary Education and Training Policy Framework and Action Plan; and the Auditor General's Report, which the Governance Committee reviewed at their meeting. There has also been correspondence from the Minister's office on the Core Review Presentation. The Ministry has asked that the president and Board Chair and the President of BCIT make the final Core Review presentation to the Ministry in September. It was noted that the Watson Report relating to "Board Governance" has been received.

Mr. Laurence was thanked for his ongoing support and work on behalf of the Board.

Ms. Kinloch highlighted a few points from her written report. BCIT has received a number of rewards and recognitions. Over the past month she and other representatives of BCIT have attended a number of highly visible events, including the LNG conference, which had over 300 BCIT students in attendance. Ms. Kinloch and Ms. Sterritt both participated in the announcement of the BC's Skills for Jobs Blueprint issued by the Government of BC.

A video was shown which demonstrates BCIT's vital role as the leader of the workforce training for the LNG industry.

On behalf of the Audit and Finance Committee, Mr. Pion noted that they met with the external auditors on May 15, 2014 to review the year-end Draft Financial Statements. The Committee recommends the Board approve these financial statements.

Mr. O'Melinn noted a surplus of \$.795M has been recorded, before endowment contributions, as at March 31, 2014. The external auditors reported a clean audit with no qualifications.

MOTION:

It was moved by Mr. Dhillon, seconded by Mr. Silber and *carried* "That the audited Consolidated Financial Statements of BCIT for the year ending March, 31, 2014 be approved."

The motion was passed unanimously.

Mr. Pion reported that at the Audit and Finance meeting on May 15 and April 17, 2014, the Committee reviewed the investment policy. Several recommendations from the governors were incorporated. Mr. Pion brought forward a request for the Board to approve Investment Policy 2030, based on their recommendations.

MOTION:

It was moved by Mr. Dhillon, seconded by Ms. Whitemarsh that "the Board of Governors approve Investment Policy 2030 as presented, based on the recommendation of the Audit and Finance Committee."

The motion was passed unanimously.

Mr. Plett summarized work done by Education Council in the past month. He also brought forward three requests for approvals:

- A. Request for Decision: Concept paper for a Master of Professional Accounting
- B. Request for Decision: Proposal for an Associate Certificate in Mobile App Tools
- C. Request for Decision: Proposal for a Certificate in Sustainable Event Management

Questions were taken from the Board.

MOTION:

It was moved by Mr. Plett, seconded by Mr. Van that "the Board of Governors approve the Concept paper for a Master of Professional Accounting as submitted to the Board."

The motion was passed unanimously.

MOTION:

It was moved by Mr. Plett, seconded by Mr. Cox that "the Board of Governors approve the Proposal for an Associate Certificate in Mobile App Tools as submitted to the Board."

The motion was passed unanimously.

MOTION:

It was moved by Mr. Plett, seconded by Ms. Sterritt that "the Board of Governors approve the Proposal for a Certificate in Sustainable Event Management."

The motion was passed unanimously.

Mr. Mitha asked board members who have not yet participated in convocation to be involved this year. The final schedule for board representation at Convocation is as follows:

Wednesday, June 18, both convocation ceremonies: Laurie Sterritt

Graduating Awards Ceremony: Herb Silber

Thursday, June 19, both convocation ceremonies: Adam Pion

Graduating Awards Ceremony: Adam Pion

Friday, June 20, morning only: MJ Whitmarsh

Graduating Awards Ceremony: Manny Dhillon

The next Board meeting will be Monday, June 16, 2014 at the Aerospace Campus in Richmond.

The Chair provided an opportunity for members of the audience to ask questions. There were none.

The meeting adjourned at 2:15 p.m.

Convocation Schedule

Next Meeting

Questions

Adjournment

Approved at a meeting of the Board

Secretary

Chair


