



**Board Members Present:**

- Kitty Chan
- Neil Cox, Faculty Representative
- Manny Dhillon
- Chris Golding, Acting President
- Tejinder Grewal
- Tony Gugliotta, Chair
- Daniel Huh, Student Representative
- Jim Laurence, 1<sup>st</sup> Vice Chair
- Margaret McFarlane
- Tajdin Mitha
- Adam Pion
- Rick Roger
- Kathy Siedlaczek, Education Council Chair
- Laurie Sterritt, 2<sup>nd</sup> Vice Chair
- Keith Van, Student Representative

**Regrets:**

Emery Biggar, Support Staff Representative

**Administration Present:**

- Paul Dangerfield, Vice President, Education, Research and International
- Tomi Eekhout, Vice President, Human Resources
- Justin Kohlman, Vice President, Student Services
- Pommashea Noel-Bentley, Vice President, External Relations
- Lorcan O'Melinn, Vice President, Finance and Administration
- Joanne Schaap, Executive Assistant, Board of Governors

**Regrets:**

Stephen Lamb, Chief Information Officer

Mr. Gugliotta called the meeting to order at 1:00 p.m.

**MOTION:**

It was moved by Mr. Dhillon, seconded by Ms. McFarlane and *carried* "That the Agenda be approved as presented."

Approval of Agenda

**MOTION:**

It was moved by Mr. Pion, seconded by Mr. Dhillon and *carried* "That the Minutes of the Open Session of April 9, 2013 be approved as presented."

Approval of Minutes

Mr. Gugliotta participated in an Audit and Finance conference call. He attended the Retirement and Staff Service ceremony on May 1<sup>st</sup>.

Report from the Chair

At the June 10, 2013 Tributes dinner, Donald Lindsay, Jill Leversage and Tamara Vrooman will be the guests of honour. Convocation will be held June 19, 20 and 21. Governors are encouraged to attend.

Correspondence included the Ombudsperson quarterly report for Jan. 1 – March 31. There was one complaint with no investigation. The complaint was withdrawn. The Ministry confirmed that they posted the signed Government Letter of Expectation on their website. It is also on the BCIT website.

Appreciation was expressed and a gift given to outgoing governors Dan Huh, Kathy Siedlaczek and Kevin Wainwright. Congratulations were given to Keith Van who was voted in as the Student Representative on the Board for the third consecutive year.

Congratulations were also extended to Laurie Sterritt and Robin Hemmingsen who were both nominated for the YMCA 2013 Women of Distinction Awards.

Mr. Neil Cox took the Oath of Office.

**Oath of Office**

Mr. Golding reported that the Strategic Plan is published and will be distributed today. The Plan has 107 objectives which need prioritization. Mr. Golding attended the Interior Design Graduation Showcase. The Ministry recently approved the Bachelor's Degree in Interior Design.

**Report from Acting President**

The meeting with Deputy Minister Cheryl Wenezenki-Yolland went well. She encouraged BCIT to continue exercising their provincial mandate. Participating as a member of the BCAIU, BCIT sent a letter of congratulations to Premier Christy Clark following the provincial election.

This June there is an additional convocation being planned solely for aboriginal students, to mark their accomplishments. This event will be held on Friday evening, June 21. An Orientation Session for governors is being planned for October. It will include information on the Aboriginal Advisory Council.

On behalf of the Audit and Finance Committee, Ms. McFarlane noted that a conference call was held on April 17, 2013. A meeting on May 16, 2013 included staff from Grant Thornton, where they presented the draft Audited Financial Statements. Ms. McFarlane specifically thanked Mr. O'Melinn and Ms. Roberts for their work which was particularly challenging this year with the conversion to PSAB.

**Audit & Finance Report**

Mr. O'Melinn noted that there was a surplus of \$4.6M at year-end, due to some extraordinary items. This included the sale of land at Great Northern Way campus.

The Financial Statements were reviewed in detail by Ms. Roberts. The Income Statement was provided in the old format as well as the new PSAB format for comparison purposes. Questions were taken from Board.

**MOTION:**

It was moved by Ms. McFarlane, seconded by Mr. Pion and *carried* "That the audited Consolidated Financial Statements of BCIT for the year ending March, 31, 2013, the audited Financial Statements of Foundation for the year ending March 31, 2013, the audited Consolidated Financial Statements of Great Northern Way for the year ending ~~March, 31, 2013,~~ and the audited Consolidated Financial Statements of TTA for the year ending March, 31, 2013 be approved."

Dec. 31

On behalf of Education Council, Ms. Siedlaczek introduced the request for decision for approval of development of a new program, and approval of amendments to Policy 5402 – Program Review.

**Education Council**

**MOTION:**

It was moved by Mr. Mitha, seconded by Mr. Laurence and *carried* "THAT the Board of Governors approve the development of a Bachelor of Engineering in Mining and Mineral Exploration Engineering program."

**MOTION:**

It was moved by Ms. McFarlane, seconded by Mr. Dhillon and *carried* "THAT the Board of Governors approve amendments to Policy 5003 - Admissions."

Ms. Noel-Bentley and Ms. Jelinski spoke to the Brand Research and Analysis. They highlighted key information and findings. Five core learnings came out of their findings. This information will be used to further build the BCIT brand.

**Brand Update**

Ms. Noel-Bentley gave a presentation on the 50<sup>th</sup> Anniversary Plan. Up to 30 working groups are involved in organizing this plan. It will be celebrated over the calendar year of 2014, which will include coverage of the new president and brand elevation.

**50<sup>th</sup> Anniversary Plans**

The Institutional Updates were introduced by the Chair and an opportunity was given for questions. Mr. Dangerfield expressed his appreciation to the Board members who participated on the Research tour this morning. Mr. O'Melinn noted that work on the 2014/15 budget is already underway. An additional Board meeting to approve the 2014/15 fiscal plan may be required later in February. The Board agreed to Ms. Noel-Bentley's request for her department to provide a fuller perspective on the Foundation results at the June meeting.

**Institutional Updates**

There was no other business.

**Other Business**

The next Board meeting will be June 18, 2013 at the Marine Campus in North Vancouver. Governors will have an opportunity for a tour of the campus at 11:45, followed by lunch, and the Open Session at 1:00.

**Next Meeting**

There were no questions from the audience; however a word of thanks was given to the Board Secretary for organizing the Search Committee meetings.

Questions

The meeting adjourned at 2:15 p.m.

Adjournment

Approved at a meeting of the Board

June 18, 2013

J. Scharp

Secretary

T. H. H.

Chair