

MEETING AGENDA

BCIT BOARD OF GOVERNORS – OPEN

Tuesday February 27, 1:00 to 2:00 p.m.

Royal Oak Boardroom - SE40-140, 4551 Wayburn Drive, Burnaby, BC

- TLCF: 778.907.2071; Mtg ID: 678 1300 2407; Pwd: 241280; [Zoom link here](#)

Board:

Dan Reader, Chair
Corry Anderson-Fennell
Catherine Boivie
Mia Bui
Mike Bonshor
Marcia Braundy
Bob Enns
Eric Fry
Don Matthew
Scott McAlpine
Jeff Musialek
Stewart McGillivray
Tamara Pongracz
Claire Wang

In Attendance:

Shera Clement, Financial Controller (#6.0)
Raimonda De Zen, Dir. Enterprise Risk & Internal Audit
Jennifer Figner, Provost & VP, Academic
Ana Lopez, VP, People, Culture & Inclusion
Trish Pekeles, CFO & VP, Administration
Cynthia Petrie, Interim VP, External
Barbara Kader, EA, Governance

Regrets:

Balwant Sanghera, Board Member

Ex Officio:

Jeffrey Zabudsky, President
Eric Fry, Education Council Chair

	Item		Presenter
1.	Call to Order and Introductory Remarks <i>BCIT acknowledges that its campuses are located on unceded Indigenous land belonging to the Coast Salish Peoples, including the territories of the xʷməθkwəy̓əm (M usqueam), Səl̓íl̓wətaʔ/Selilwitulh (Tsleil-Waututh) and Skwxwú7mesh (Squamish) Nations</i>	1:00	Chair
2.	Governor Appointment – Mia Bui Biography and Oath of Office	1:02	Chair
3.	Approval of Agenda/Consent Agenda <i>(subject to request for discussion)</i> 3.1 Adopt Agenda 3.2 Minutes December 5, 2023 3.3 Education Council Chair's Report 3.4 Student Association President's Report 3.5 Student Representative's Report 3.6 Institute Report 3.7 2025 Board and Committee Meeting Dates 3.8 2024 Top Employers in BC 3.9 Minister Post-Secondary Education and Future Skills MOTION: THAT the Board of Governors approve the Agenda/Consent Agenda for the Open Board of Governors meeting held on February 27, 2024.	1:05	Chair
4.	Board Chair's Report 4.1 Committee Memberships MOTION: THAT the Board of Governors approve the: <i>Tributes Committee membership to include the addition of Corry Anderson-Fennell (Committee Chair), David Berrington (BCGEU Instructional</i>	1:10	Chair

	Item		Presenter
	<p><i>Representative), Mia Bui (SA President), Cynthia Petrie (President's Delegate), and will remove, Jackie Jacob, Céline Lorient, and Balwant Sanghera.</i></p> <p>AND</p> <p><i>2024 Nominating Committee membership to include Corry Anderson-Fennell (Committee Chair), Catherine Boivie and Dan Reader.</i></p>		
5.	President's Report	1:15	J. Zabudsky
6.	<p>Audit and Finance Committee</p> <p>6.1 Spend Authority Delegation</p> <p>MOTION: <i>THAT the Board of Governors approve the delegation of Spend Authority to the President and/or CFO on invoices where the Board of Governors has already approved the contractual agreement to set up the financial obligation. The President and/or CFO would only sign off on such invoice if it is within the parameters as set out by the contract.</i></p> <p>6.2 Future Skills Grant Agreement</p> <p>MOTION: <i>THAT the Board of Governors approve the full delegation of Contract Authority to the President and/or CFO & VP, Administration to approve and execute StrongerBC future skills grant funding agreements on behalf of BCIT, including agreements signed to date. The executed agreements will be submitted to the Audit and Finance Committee for information.</i></p>	1:25	T. Pেকেles
7.	<p>Academic</p> <p>7.1 Admissions – Policy #5003, and Admission Procedure – #5003-PR1</p> <p>MOTION: <i>THAT the Board of Governors approve the revised Admissions - Policy #5003, and Admissions Procedure - #5003-PR1.</i></p> <p>7.2 Assigning of Credits to Courses – Policy #5012, and Assigning Credit to Courses – Procedure #5012-PR1</p> <p>MOTION: <i>THAT the Board of Governors approve the revised Course Credits – Policy #5012, and new Assigning Credit to Courses - Procedure #5012-PR1.</i></p> <p>7.3 New Program - Bachelor of Creative Industries</p> <p>MOTION: <i>THAT the Board of Governors approve the New Program - Bachelor of Creative Industries.</i></p> <p>7.4 Program Cancellation - Graduate Certificate in Forensic Health Sciences</p> <p>MOTION: <i>THAT the Board of Governors approve the program cancellation of the Graduate Certificate in Forensic Health Sciences.</i></p> <p>7.5 Revocation of Convocation – Policy #4113</p> <p>MOTION: <i>THAT the Board of Governors approve the revocation of Convocation – Policy #4113.</i></p>	1:35	E. Fry

8.	Governance Committee Update	1:55	Chair	157
9.	Next Meeting and Conclusion <ul style="list-style-type: none"> Next meeting: April 3, 2024 	2:00	-	158

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