



**REGULAR MEETING OF THE
BCIT EDUCATION COUNCIL**

**Wednesday, May 2, 2012
SE 40 – Royal Oak Boardroom
2:30 to 4:30 p.m.**

Elected/Appointed Members	
Present:	Absent:
Robert Stevens, Chair (Administration)	Jeff Dewhurst (GEU Instructional)
Kathy Siedlaczek, Vice Chair (Faculty)	Debra Williams (Faculty)
Kerri Macmillan, Vice Chair (GEU Support)	Mark Bullen (Administration)
Paul Dangerfield (Administration)	Don Wright (President, non-voting)
John Brohman (GEU Instructional)	Nicola Gardner (Student President, non-voting)
Craig Cowan (Administration)	Jay Notay (Dean, School of Transportation)
Jennifer Figner (Faculty)	
John Jenness (Faculty)	
Cory Langford (GEU Instructional)	
Jenn Denbok (Student Rep.)	
Jim Hunter (Faculty)	
Patrick Stewart (Faculty)	
Elizabeth Drews (GEU Support)	
Richard Plett (GEU Instructional)	
Tylan Fraser (Student Rep.)	
Andrew Hallman (Student Rep.)	
Keith Van (Student Rep.)	
Recorder: Karen Cresswell	

1. CALL TO ORDER	The meeting was called to order at 2:30 pm.
2. Approval of Agenda	The agenda was reviewed. Moved: Craig Cowan; Seconded: Elizabeth Drews Agenda approved, as distributed.
3. Approval of Minutes	The minutes of March 14, 2012 were reviewed. Moved: Kathy Siedlaczek; Seconded: Jim Hunter Minutes approved, as distributed.
4. Reports	
EdCo Chair	<i>Rob Stevens</i> Election Update: Recent elections have concluded and all but two constituency seats have been filled for the 2012-2013 Education Council. A by-election will be held in the fall to fill the two vacant

	<p>seats (1 student representative; 1 FSA faculty, School of Construction and the Environment). The first meeting of the new Council will take place on June 6, 2012. Rob expressed his thanks to those members who will be concluding their terms and retiring from Council.</p> <p>Chair and Vice Chairs of Council 2012-2013: Elections for the Chair and Vice Chairs of Council will take place at the June 6, 2012 meeting. The EdCo Executive acts as nominating committee and will present a slate of nominees to Council at the June meeting. An email will be sent to all Council members prior to the EdCo Executive meeting on May 30, 2012, asking that members interested in running for any of the positions put their names forward. Rob advised that he will not be seeking re-election for the position of Chair.</p> <p>Meeting dates for 2012-2013: The dates for Education Council and Standing Committee meetings have been finalized and are included in the meeting package.</p> <p>Ministry document: Quality assurance process: In early April, the ministry circulated a document to all post-secondary institutions in the province. This is a high level document that discusses an overall framework to address quality assurance amongst post-secondary institutions. BCIT has provided feedback to BCAIU (BC Association of Institutes and Universities) with general support for the concept. BCAIU will receive responses from all post-secondary, and prepare a consolidated response for the ministry.</p> <p>Posting Education Council Minutes on the WEB: Beginning with the May 2, 2012 meeting, the minutes will be posted to the Ed. Council Webpage once they have been approved.</p> <p>Education Council Luncheon. The year-end luncheon has been set for Thursday, May 17, 2012. This is an opportunity to thank all members of Council and Standing committees for their participation over the past year.</p>
<p>BCIT President</p>	<p><u>Don Wright</u> Don was unable to attend the Council meeting.</p>
<p>Vice President, Education, Research and International</p>	<p><u>Paul Dangerfield</u></p> <p>Strategic Planning Session: A half-day session will take place on May 3, 2012. This will be a major activity to look at strategic directions over the next seven years. A wide cross section of internal and external participants will be brought together to consider the concept ‘Why BCIT’, as presented in the president’s white paper.</p> <p>Fiscal 2012-2013: BCIT is stable, and we are not anticipating any unforeseen challenges in this fiscal year.</p> <p>Brazil: Paul recently returned from Brazil where he engaged in a rigorous tour that involved interactions with BCIT partners. The Certificate in Digital Animation that was approved last year to be offered in Brazil, recently launched its first intake. Brazil has a strong educational focus, with 75% of post-secondary education delivered by</p>

	the private sector. BCIT will likely pursue further partnerships with Brazil.
Students	<p><u>Tylan Fraser</u></p> <p>Student elections for the 2012-2013 SA Council have concluded. A strong marketing program for the election resulted in 2800 votes being cast, doubling the number of student votes from the previous year.</p> <p>A campaign entitled ‘Speak Up – Speak Out’ recently took place, and was coordinated by the Student Chair from the School of Health Sciences. The campaign focussed on awareness of mental health issues.</p> <p>Tylan advised that the Vice President of Student Affairs for 2012-2013 is Marwan Marwan; he will also sit as a student representative on Education Council.</p>
Dean	<p><u>Jay Notay</u></p> <p>Jay was unable to attend the Council meeting.</p>
5. Standing Committee Reports	
Programming Committee	<p><u>Kathy Siedlaczek</u></p> <p>Kathy presented the following submissions to Council, and provided a comprehensive overview of each. The submissions have been reviewed and recommended by the Programming committee.</p> <p><u>Concept Papers:</u></p> <p>Associate Certificate in Accounting Software (School of Business) Moved: Kathy Siedlaczek; Seconded: Richard Plett THAT the Programming committee recommends to Education Council approval of an Associate Certificate in Accounting Software. <u>Discussion:</u> Kathy noted that this is the first Associate Certificate credential to come through the Education Council review process. Carried.</p> <p>Associate Certificate in Food Safety and Productivity (Collaboration between the School of Health Sciences and the School of Business). Moved: Kathy Siedlaczek; Seconded: Keith Van THAT the Programming committee recommends to Education Council approval of an Associate Certificate in Food Safety and Productivity. Carried.</p> <p>Graduate Certificate in Business Administration (School of Business) Moved: Kathy Siedlaczek; Seconded: Tylan Fraser</p>

THAT the Programming committee recommends to Education Council approval of a Graduate Certificate in Business Administration.

Discussion: A discussion took place regarding post-secondary institutions in the UK associated with this program. Also discussed were the opportunities for laddering into Masters level programs at local universities.

Carried.

Major Changes to Existing Programs:

Masters of Digital Media (Collaboration between four institutions: BCIT, Emily Carr, UBC, SFU).

Moved: Kathy Siedlaczek; **Seconded:** Kerri Macmillan

THAT the Programming committee recommends to Education Council approval of a major curriculum change to the Masters of Digital Media program.

Discussion: A discussion took place regarding the role of the four institutions involved with this program

Carried.

Sustainable Energy Management (Advanced Certificate – School of Construction and the Environment)

Moved: Kathy Siedlaczek; **Seconded:** Jenn Denbok

THAT the Programming committee recommends to Education Council approval of a credential-type change from Associate Certificate to Advanced Certificate for the Sustainable Energy Management program.

Carried, with one abstention.

Electroneurophysiology (Diploma – School of Health Sciences)

Moved: Kathy Siedlaczek; **Seconded:** Craig Cowan

THAT the Programming committee recommends to Education Council approval of a major curriculum change, and a credential change from a Diploma of Technology to a Diploma for the Electroneurophysiology program.

Carried.

Power and Process Engineering (Diploma – School of Energy)

Moved: Kathy Siedlaczek; **Seconded:** Pat Stewart

THAT the Programming committee recommends to Education Council approval of a major curriculum change and a credential change from a Diploma of Technology to a Diploma for the Power and Process Engineering program.

Carried.

Broadcast Radio (Diploma – School of Business)

Moved: Kathy Siedlaczek; **Seconded:** Rob Stevens

	<p>THAT the Programming committee recommends to Education Council approval of:</p> <ul style="list-style-type: none"> • a major curriculum change; • a name change: <u>From:</u> Broadcast Radio; <u>To:</u> Radio Arts and Entertainment; • a credential change from a Diploma of Technology to a Diploma. <p><u>Discussion:</u> A discussion took place regarding the choice of the word ‘Arts’ in the title.</p> <p>Carried.</p>
Policy Committee	<p><i>Kerri Macmillan</i></p> <p>There are currently eight changes affecting two policies and procedures that have been reviewed and approved by the Policy committee. One final topic is before the committee for review. Recommendations for approval will be brought forward to Education Council in June.</p>
6. New Business	<p>Certificate in Global Business Studies – Rob Stevens</p> <p>The original proposal for this program was presented and approved at Education Council on March 14, 2012. The proposal was subsequently presented to the Board of Governors for approval. The Board deferred their decision until some points could be clarified.</p> <p>Clarification was requested regarding the ‘Global’ focus of the program, as indicated in the program title. Also, greater detail was requested related to the target audience for the program and employment opportunities for graduates.</p> <p>The program area has modified the proposal, and it is now before Council for approval in its revised form. If approved at Council, the proposal will be presented to the Board of Governors.</p> <p>Moved: Rob Stevens; Seconded: Kathy Siedlaczek</p> <p>THAT Education Council approve the proposal for a Certificate in Global Business Studies.</p> <p>Carried.</p>
7. Any Other Business	<p>There is no other business.</p>
8. Adjournment	<p>Moved: Jenn Denbok;</p> <p>Meeting adjourned at 3:45 pm.</p>
Next meeting	<p>Wednesday, June 6, 2012</p> <p>SE40 – Royal Oak Boardroom</p> <p>2:30 – 4:30 pm</p>