

Meeting Minutes

Education Council

Date: Jan. 29, 2020

Time: 2:30-4:30 p.m.

Meeting location: SE40, Royal Oak Boardroom

In attendance: Jennifer Figner, Chair; Eric Fry, Vice Chair; Tim Carson, Vice Chair; Andre Caron; Andrea Matthews; Angie Chan; Austin Tallentire; Bob Gill; Caroline Scott; Celeste Dunstan; Connor Hofler; James Rout; Ken Zeleschuk; Michael Currie; Miranda Campbell; Morgan Westcott; Sajjad Askarzadeh; Steve Perry; Tom Roemer

Minute taker: Joanne Schaap

Official Guests: Dawna Mackay; Oleg Lungu; Robyn Lougheed; Todd Odgers

Regrets: Cheryl Cahill; Bryan Fair; Chris Rogerson

Chair Jennifer Figner called the meeting to order at 2:30.

1. Approval of Agenda

MOTION: It was moved by Steve Perry and seconded by Morgan Westcott and carried that the agenda be approved.

2. Approval of Education Council Meeting Minutes

MOTION: It was moved by James Rout and seconded by Tim Carson and carried that the Minutes of Nov. 20, 2019 be approved.

3. Business Arising from the Minutes

There was no business arising from the Minutes.

4. Reports

4.1 Report from the Chair

Jennifer Figner reported to the Board of Governors at their Dec. 4, 2019 meeting on the alignment of EdCo and Board of Governors policies and the College and Institute Act. They approved the changes to Procedure 5405-PR1 – Program Suspension and Cancellation. She attended a Governance Committee meeting on Jan. 28 and had one item from EdCo for their review.

Elections will be starting soon, with nomination period in late Feb. and voting in late March. All the student seats on EdCo will be eligible for available for election, and several for faculty and staff. She will speak with the Student Association on Monday to explain the role of and opportunity for students to be on Council.

4.2 Institutional Report, VP Academic – Tom Roemer

a. Open Multi-Disciplinary Credential

An initial task force has been set up to do further work on the open multi-disciplinary credential, with Naveen Jit serving as Chair. Naveen was introduced, and he noted their group has met once and they will be working with industry. They will start work with an associate certificate credential.

b. Program Cancellation: Bachelor of Technology in Manufacturing, SOE

Due to low enrolment for the full program, courses have been cancelled frequently. The Program Head, Stephen McMillan, noted that there is a teach-out plan, and a plan to offer courses that have interest and will consider offering a smaller credential.

The Duty of Education Council, as per Policy 5405, is to ensure the process for program cancellation has been followed and provide advice to the Board of Governors as required. The rationale for cancelling these programs is provided in the Recommendation for Cancellation document. Education Council will bring this forward to the Board of Governors for their approval.

MOTION:

It was moved by Sajjad Askarzadeh and seconded by Bob Gill that Education Council verifies that the process for program cancellation, according to Policy 5405, has been followed for the Bachelor of Technology in Manufacturing and recommends to Board of Governors that it be cancelled.

The motion was carried.

4.3 Program Reviews

a. Final Reports

i. Industry Partnership Certificate in Technology Support Professional (TSP), SoCAS

Dean Dean Hildebrand noted there are 9 recommendations, one of which is to undergo a major change moving the credential type from Industry Partnership Certificate to a Certificate.

ii. Food Technology (Bachelor, Diploma, Associate Certificate), SoHS

Thirteen recommendations were brought forward. Dean Lisa Chu noted that they will reduce the number of credits in the diploma to address student workload concerns, aiming for more relevant material. They will determine the viability of the degree.

4.4 Report from Students – Miranda Campbell

The SA sponsored a hackathon on Jan. 11, 2020. They also took steps to increase drug coverage for students. due to a higher use of certain drugs which were not covered for students under their medical services plan. The SA decided to increase funding for these drugs for an 8-month period as a bundled price, to be paid for with an existing surplus in their medical insurance fund.

5. Report from Standing Committees

5.1 Programming Committee – Tim Carson

Tim reported that the Programming Committee did not meet on Jan. 15 as scheduled due to the closure of the school because of snow. There was one major change which had been on the agenda. The committee members sent in their comments electronically and voted to bring it forward to Council for approval.

a. Major Curriculum Change:

i. Diploma in Aviation Maintenance Technician – Avionics, School of Transportation

The name change would align with the name of the license issued by Transport Canada.

MOTION: It was moved by Tim Carson and seconded by Miranda Campbell that the proposal for a major curriculum change for the Diploma in Aviation Maintenance Technician – Avionics, and name change to Aircraft Maintenance Engineer Category 'E' (Electronics) be approved. Questions were taken from the floor.

The motion was carried.

Policy Committee – Eric Fry

The Policy Committee did not have any new or updated policy proposals for consideration. They are currently involved in several working groups developing proposals for:

- 4501 Accommodation for Students with Disabilities – Champion Michael Mandrusiak
- 5100 Glossary of BCIT Policy Terms – Champion Kathy Siedlaczek
- 5103 Evaluation Policy – Champion John Mills
- 5201 Recording in the Classroom – Champion James Route

- 5403 Course Outlines – Champion Michael Currie
- 5404 Program Advisory Committee – Champion Kathy Siedlaczek

The Committee is working closely with the BCIT Policy Advisor Ryan McCallion to align EdCo policy development and update processes with Policy 1000 and the College and Institute Act. They are also updating the Notice of Change Form, and producing a document to track changes made to a policy with a Policy Development Report.

5.2 Educational Technology and Learning Design Committee – Oleg Lungu

Oleg reported that an e-learning strategy has been developed which aligns with BCIT's Strategic Plan, Education Plan, Indigenous Vision and Learning and Teaching Framework. This strategy supports and develops resources for these plans. Many consultations have been undertaken. An action plan will be developed for the schools.

Council provided endorsement for this plan.

6. New Business

6.1 Request for Exemption from Education Policy for Bachelor of Science in Food Technology and Operations Management, SOHS

Courses included in advanced credentials at the undergraduate level will usually be numbered starting with 5, 6, 7, or 8. The program is requesting that some of the 5000-8000 level FOOD courses be substituted with existing 1000-4000 OPMT courses that run regularly, have similar learning outcomes and are recognized as transferrable to degree programs at other Post-Secondary institutions. This would have the added benefit of providing an inter-disciplinary learning environment for those courses.

MOTION:

It was moved by Eric Fry and seconded by Morgan Westcott that Education Council approves the request for Bachelor of Science in Food Technology and Operations Management, SOHS for exemption from Procedure 5403-PR2 course Names Process, procedure #6.

The motion was carried.

7. Any Other Business

None

8. Next Meeting Date

Wed. March 4, 2020, 2:30-4:30, Royal Oak Boardroom

9. Adjournment

The meeting adjourned at 3:35.