

Meeting Minutes

Education Council

Date: Sep. 18, 2019

Time: 2:30-4:30 p.m.

Meeting location: SE40, Royal Oak Boardroom

In attendance: Jennifer Figner, Chair; Andre Caron; Andrea Matthews; Angie Chan; Austin Tallentire; Bob Gill; Bryan Fair; Caroline Scott; Celeste Dunstan; Cheryl Cahill; Connor Hofler; James Rout; Ken Zeleschuk; Michael Currie; Miranda Campbell; Morgan Westcott; Sajjad Askarzadeh; Steve Perry; Tom Roemer;

Minute taker: Joanne Schaap

Official Guests: Dawna Mackay; Oleg Lungu; Robyn Lougheed;

Regrets: Chris Rogerson; Eric Fry, Vice Chair; Tim Carson, Vice Chair; Todd Odgers

Special Guest: Dr. Nathan Devos

Chair Jennifer Figner called the meeting to order at 2:30.

1. Approval of Agenda
MOTION: It was moved by Morgan Westcott and seconded by Steve Perry and carried that the agenda be approved, with one change: to remove item 6.2 from the Policy Committee, Recording in the Classroom.
2. Approval of Education Council Meeting Minutes
MOTION: It was moved by James Rout and seconded by Andrea Matthews and carried that the Minutes of June 5, 2019 be approved.
3. Dr. Nathan Devos, Program Head, Professional English Language Development, spoke on "Post-Admission Language Assessment: Identifying and Supporting English Language Learners at BCIT." He noted that despite meeting English language pre-requisites for our programs, some students are inadequately prepared to cope with the literacy demands required for success, Pilots for proficiency testing have been run in fall 2018 and 2019 and there is a need to expand this to more program areas. Questions were taken from the floor. He recommended the English language prerequisites be amended, and the ELL student support be strengthened.
4. Business Arising from the Minutes
There was no business arising.
5. Reports
 - 5.1 Report from the Chair – Jennifer Figner
Jennifer attended the Governance Committee meeting yesterday; this is one of the standing committees of the Board of Governors. She participated in the recent Orientation session for new governors, giving her an opportunity to explain the role of Education Council. She also was involved in the town-hall session held last week to inform the community about the revised Code of Conduct policies and procedures.

This morning she met with Ryan McCallion, the new Policy Management Advisor. He will review policies across the Institute. Upon discussing the draft policy on Recording, it was noted that this policy had not met the requirement to go to the community for a 30-day consultation, therefore the item was pulled from the agenda.
 - 5.2 Institutional Report, VP Academic Tom Roemer
The Education Plan has been released. At our next meeting he will present on how the three channels which were identified will be put into action. The open multidisciplinary credential has gained much attention.

Tom continues to meet with members of the Cascadia Innovation Corridor. They are proposing an Associate Certificate in Emerging Leaders whereby students will be required to take at least one course in each of the three participating jurisdictions (British Columbia, Washington State and Oregon).

The Master of Engineering in Smart Grid Systems and Technologies received approval for the Stage 1 review by Degree Quality Assessment Board.

a. Program Review – Final Report

i. Bachelor of Science in Ecological Restoration, SoCE

Dean Wayne Hand reported that 12 recommendations were identified. New faculty were hired and a curriculum committee was established.

5.3 Report from Students – Miranda Campbell

The Kick-Start Orientation Days for students was very successful this year. They have a number of events planned for September as well. This year the SA is focusing on engaging the students. There is an opening for the position of ATC Chair, so a by-election will be held soon.

6. Report from Standing Committees

6.1 Programming Committee – Andre Caron for Tim Carson

Andre reported that the Programming committee met on Sept. 4, 2019 and reviewed three submissions. Andre provided an overview of each of the following submissions:

a. Notice of Intent

Associate Certificate in the Business of Sawmilling, SoCE

The proposal was received for information. Council was reminded that Wayne Hand gave an introduction to this program at his presentation to EdCo in May.

b. Program Proposal

i. Diploma in Heavy Duty Truck Technology, SoT

This diploma is being developed to meet the needs of industry and the enhanced outcomes of the National Occupational Analyses.

MOTION: It was moved by Andre Caron and seconded by Sajjad Askarzadeh that the proposal for a Diploma in Heavy Duty Truck Technology be approved. Questions were taken from the floor. Council appreciated having the Minutes from the Stakeholders meeting included in the package.

The motion was carried with one abstention.

c. Major Curriculum Change:

i. Diploma in Computer Systems Technology, SoCAS

In 2018 there was a major change to address some aspects of the Self Study Report. This is a continuation of completing the SSR recommendations. It includes workload reduction and updating web courses and delivery format.

MOTION: It was moved by Andre Caron and seconded by Sajjad Askarzadeh that the proposal for a Diploma in Computer Systems Technology be approved. Questions were taken from the floor.

The motion was carried with one abstention.

6.2 Policy Committee – Michael Currie for Eric Fry

As previously noted, the draft policy and procedure on Recording the Classroom was pulled from the agenda. Michael had nothing further to report.

6.3 Educational Technology and Learning Design Committee – Oleg Lungu

Oleg reported that the Committee is meeting tomorrow. A representative is needed yet from the School of Business.

7. New Business

7.1 Changes to APQA Templates and Associated Documents – Jonathan Chiu, Manager, APQA

This item was taken for information. Jonathan gave a brief explanation of the work that has been done on the templates. Most of them have been uploaded to the APQA website now.

8. Any Other Business

None

9. Next Meeting Date

Wed. Nov. 20, 2019, 2:30-4:30, Royal Oak Boardroom

10. Adjournment

The meeting adjourned at 3:45 p.m.