

# Meeting Minutes

## Education Council

**Date:** Feb. 28, 2018

**Time:** 2:30-4:30 p.m.

**Meeting location:** SE40, Royal Oak Boardroom

**In attendance:** Jennifer Figner, Chair; Craig Cowan, Vice Chair; Chris Wiebe, Vice Chair; Andrea Matthews; Anthony Chan; Angie Chan; Bob Gill; Cheryl Cahill; Chris Gresat; Dean Tamboline; Eric Fry; James Rout; Jordan Holden; Michael Currie; Sergey Bukharov; Tim Carson; Tom Roemer; Trudy Bruce; Wafaa Barakat

**Official Guests:** Chris Rogerson; Dawna Mackay; Robyn Lougheed;

**Regrets:** Kathy Kinloch; Todd Odgers; Joanne Atha

**Minute taker:** Joanne Schaap

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Chair Jennifer Figner called the meeting to order at 2:30.

1. Approval of Agenda  
MOTION: It was moved by Sergey Bukharov and seconded by Eric Fry and carried that the agenda be approved.
2. Approval of Education Council Meeting Minutes  
MOTION: It was moved by Anthony Chan and seconded by Angie Chan and carried that the Minutes of Jan. 31, 2018 be approved.
3. Business Arising from the Minutes  
There was no business arising.
4. ISEP (International Student Entry Program) – Janet Zlotnik  
As the Project Lead for of the ISEP Re-envisioning project, Janet Zlotnik give a presentation on the strategy for English language training at BCIT. She was seeking feedback from EdCo in preparation for a Town Hall meeting on March 9. From here it will go to Dean’s Council. Questions were taken from the floor.
5. Reports
  - 5.1 Report from the Chair  
Jennifer Figner reported that there was an orientation session for four new Board members prior to the Feb. 15, 2018 Board of Governors meeting at which she provided information on Education Council. Policy 5405 Program Suspension and Cancellation was approved by the Board. Policy 5601 was taken off the agenda of the previous EdCo meeting since the Governance Committee gave feedback. This policy will come forward today with their feedback incorporated, and then go back to the Board of Governors. The Minister of Advanced Education has just granted approval to the proposal for a Bachelor of Science (Combined Honours) in Biochemistry and Forensic Science in collaboration with UBC, which was approved by Education Council in 2015.
  - 5.2 Institutional Report, VP Academic – Tom Roemer  
A few weeks ago the federal government announced \$950M towards Canada’s Innovation Supercluster Initiative. BCIT has been selected as a partner with the BC-based digital technology supercluster.

- a. Program Review – Final Report
  - i. Bachelor of Technology in Environmental Engineering Technology, School of Construction and the Environment, Dean Wayne Hand  
As the result of a program review, 25 recommendations were made, many of which are being addressed now. This was the first Bachelor of Technology offered at BCIT.
- b. Program Review – One Year Status Report
  - i. Diploma in Biomedical Engineering, School of Health Sciences, Dean Sharmen Lee  
There were 10 recommendations on this report. One outstanding issue is physical space to ensure student access to equipment and computers. The program area is working with IT and Space Management and this should be addressed soon.

### 5.3 Report from Student Association – Wafaa Barakat

Today is Pink Shirt Day, an initiative undertaken by the Student Association and supported by BCIT. Many people on campus are participating. The SA helped to purchase tickets for 24 students to the Michelle Obama event, The SA is planning a women's panel to promote STEM studies amongst female students and make them aware of resources.

## 6. Report from Standing Committees

### 6.1 Programming Committee – Chris Wiebe

Chris reported that the Programming committee met on Feb. 14, 2018. Chris provided an overview of each of the following submissions:

- a. Major Curriculum Change:
  - i. Diploma in Marketing Management (Professional Real Estate Option) School of Business  
  
The proposal for a name change and credential change is coming about in response to continuing, accelerating real estate industry demand for entry-level recruits possessing deeper individual maturity combined with a higher level learning that will be included in a new credential.  
  
MOTION: It was moved by Chris Wiebe and seconded by Bob Gill that the proposal for a name change and credential change from Diploma in Marketing Management (Professional Real Estate option) to Advanced Diploma in Professional Real Estate and major curriculum change be approved. Questions were taken from the floor.  
  
The motion was carried with no abstentions.
  - ii. Advanced Certificate in Forensic Science Technology, Forensic Health Science Option, School of Computing and Academic Studies  
  
The proposal for a change in credential type, name of the program, and major curriculum change is coming forward to address issues where healthcare and law systems overlap.  
  
MOTION: It was moved by Chris Wiebe and seconded by Sergey Bukharov that the proposal for a major curriculum change from Advanced Certificate in Forensic Science Technology (Forensic Health Science Option) to a Graduate Certificate in Forensic Health Sciences be approved. Questions were taken from the floor.  
  
The motion was carried with no abstentions.

### 6.2 Policy Committee – Craig Cowan

Craig Cowan advised that Jennifer Figner presented Policy 5601 Faculty Qualifications to the Board Governance Committee. Concerns arose that required some further work on the wording. Craig met with Jennifer and Kathy Siedlaczek and drafted a new version of the policy. It was sent out to the Policy Committee for approval, and he is now bringing it forward to Education Council.

MOTION: It was moved by Craig Cowan and seconded by Dean Tamboline that the revised Policy 5601 Faculty Qualifications be recommended to the Board of Governors for approval.

The motion was carried.

Chris Rogerson is working to complete drafts of the Student Code of Conduct policies and procedures for the Policy Committee meeting on March 7, 2018. The tentative timeline for review and approval is:

Thursday March 8 to Friday April 6 – 30 day community consultation period with forums.

Monday April 9 to Wednesday April 11 – finalize drafts based on feedback to include in April 18 Policy Committee meeting agenda.

Wednesday April 18 – final review by policy committee with possible recommendation of approval to Education Council meeting on May 9.

7. New Business

There was no new business.

8. Any Other Business

Dean Tamboline asked if a link to the Elections site could be added to the EdCo webpage. Joanne will do so. Tom Roemer will bring updates on EdTalks to the next meeting.

Trudy inquired as to the date of the EdCo luncheon. Joanne will send out invitations soon.

9. Next Meeting Date

Wed. May 9, 2018, 2:30-4:30, Royal Oak Boardroom

10. Adjournment

The meeting adjourned at 3:50.