

MEETING AGENDA

BCIT BOARD OF GOVERNORS – OPEN

Tuesday December 5, 2023

- **Open Meeting begins:** 1:30 to 3:15 p.m., SE02 - Town Square D, 3700 Willingdon, Burnaby, BC
- TLCF: 778.907.2071; Mtg ID: 639 9640 7004; Pwd: 113960
- [Zoom link here](#)

Board:

Dan Reader, Chair
Corry Anderson-Fennell
Catherine Boivie
Mike Bonshor
Marcia Braundy
Bob Enns
Céline Lorient
Don Matthew
Jeff Musialek
Stewart McGillivray
Tamara Pongracz
Balwant Sanghera
Claire Wang

Ex Officio:

Jeffrey Zabudsky, President

In Attendance:

Shera Clement, Financial Controller (#8.1)
Raimonda De Zen, Dir. Enterprise Risk & Internal Audit
Jennifer Figner, Provost & VP, Academic
Vince Laxton, Dir., Corporate Services (#8.1)
Ana Lopez, VP, People, Culture & Inclusion
Trish Pেকেles, CFO & VP, Administration
Cynthia Petrie, Interim VP, External
Erika Ram, Specialist Faculty, eLearning – Computer Systems (#5.0)
Shawna Waberi, Program Head & Faculty (for E. Fry)
Barbara Kader, EA, Governance

Regrets:

Eric Fry, Education Council Chair
Scott McAlpine – Board Member

	Item		Presenter	Page
1.	Call to Order and Introductory Remarks <i>BCIT acknowledges that its campuses are located on unceded Indigenous land belonging to the Coast Salish Peoples, including the territories of the xʷməθkwəy̓əm (Musqueam), Səlilwətaʔ/Selilwitulh (Tsleil-Waututh) and Skwxwú7mesh (Squamish) Nations</i>	1:30	Chair	-
2.	Approval of Agenda/Consent Agenda (subject to request for discussion) 2.1 Minutes October 3, 2023 2.2 Education Council Chair's Report 2.3 Student Association President's Report 2.4 Student Representative's Report 2.5 Institute Report MOTION: THAT the Board of Governors approve the Agenda/Consent Agenda for the Open Board of Governors meeting held on December 5, 2023.	1:32	Chair	
3.	Board Chair's Report	1:40	Chair	
4.	President's Report 4.1 President's Activities	1:45	J. Zabudsky	
5.	Artificial Intelligence – Presentation	1:55	E. Ram	

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6.	Academic 6.1 Program Cancellations <i>MOTION: THAT the Board of Governors approve the School of Construction and the Environment program cancellations:</i> <ul style="list-style-type: none"> • Associate Certificate in Kitchen & Bath Design • Associate Certificate in Public Works • Supervision Certificate in Electricity & Industry Electronics Foundation (Kelowna) 	2:10	J. Figner / S. Waberi	
7.	Governance Committee 7.1 Governance Committee Update 7.2 Liquor Use on Campus – Policy #7504, and Procedures #7504-PR1 <i>MOTION: THAT the Board of Governors approve the revised Liquor Consumption on Campus – Policy #7504 and Procedures #7504-PR1.</i> 7.3 Safety and Security – Policy #7100 and Procedures #7100-PR1 to 12 <i>MOTION: THAT the Board of Governors approve the revised Safety and Security – Policy #7100 and Procedures #7100-PR1 to 12 inclusive</i>	2:20	Chair	
8.	Audit & Finance Committee 8.1 New Signing Authority - Policy #2502 and Procedures #2502-PR1, 2, 3, and revocation of Contracts - Policy #2501 and Contract Preparation - Procedures #2501-PR1. <i>MOTION: THAT the Board of Governors approve the new draft Signing Authority – Policy #2502 and Procedures #2502-PR1, 2, 3, to be phased in over a few months to allow for adequate Community education and process implementation.</i> <i>MOTION: THAT the Board of Governors approve the revocation of - Contracts - Policy #2501 and Contract Preparation - Procedures #2501-PR1.</i>	2:40	D. Matthew	
9.	Q2 Implementation Report and Next Steps for a New Strategic Plan		J. Figner / T. Pekeles	
10.	Human Resources Committee 10.1 Sexualized Violence – Policy #7103 and Procedures #7103-PR1 Revisions <i>MOTION: THAT the Board of Governors approve the revised Sexualized Violence – Policy #7103 and Response to Sexualized Violence - Procedures #7103-PR1.</i> 10.2 Management Terms & Conditions Revisions <i>MOTION: THAT the Board of Governors approve the revised BCIT Management Terms and Conditions of Employment.</i>	2:55	C. Wang	

11.	Next Meeting and Conclusion <ul style="list-style-type: none">• Next meeting: February 27, 2024	3:15	-	
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