

MEETING AGENDA

BOARD OF GOVERNORS – OPEN

Date/Time: December 5, 2018
 Tour 11:45 a.m., Lunch noon
 Meeting 1:00 p.m. to 2:40 p.m.

Meeting Location: **Downtown Campus (DTC) – Room 282/284**

- **Conference call number:** 604.622.7800, 1.877.428.8181
- **Meeting ID:** 995 950 747

Member: Kathy Corrigan (Chair), Vasyl Baryshnikov, Emery Biggar, Neil Cox, Timothy David, Doug Eveneshen, Anne Harvey, Alex Imperial, Robert Phillips (T/C), David Podmore, Balwant Sanghera, Tom Sigurdson, Cathy Young

Ex-Officio: Jennifer Figner, Kathy Kinloch

Senior Team, Guests & Board Staff: Lisa Collins, Roy Hart, Lara Johnson, Ana Lopez, Paul McCullough, Lorcan O'Melinn, Tom Roemer, Cynthia Petrie, Raimonda De Zen, Glen Magel (Director, Safety, Security and Emergency Management), Barbara Kader (recorder)

Regrets: Kim Humphreys, Ryan Tones

	Issue		Presenter	Material	Action	Pg				
1.	Call to Order and Welcome	1:00	Chair	-	-	-				
2.	Safety Moment	1:05	G. Magel	-	Information	18				
3.	Adopt Agenda	1:10	Chair	-	-	-				
4.	Approve Minutes	1:15	Chair	-	Approval	20				
	4.1 October 2, 2018						Information Note	“	“	26
5.	Report from the Chair	1:20	Chair	Oath	-	27				
	5.1 Oath of Office – Balwant Sanghera						Information Note	Information	“	31
	5.2 Retiring Appointments									
6.	Report from the President	1:30	K. Kinloch	Information Note	Information	33				
	6.1 President's Activities						“	“	34	
	6.2 VP, Students – Lisa Collins		C. Petrie	Report	“	“	35			
7.	Audit & Finance Committee	1:40	C. Young	Verbal Report	Information	42				
	7.1 Committee Chair Update						Decision Note	Approval	70	
	7.2 Q2 Financial Statements									
	7.3 Travel and Professional Development Expense Reimbursement - Policy #2500 and Procedure #2005-PR1									

8.	Governance Committee 8.1 Committee Chair Update 8.2 Governance Manual & Bylaws Update	2:00	D. Eveneshen	Verbal Decision Note	Information Approval	125 126
9.	Education Council 9.1 Chair's Update 9.2 Associate Certificate in Construction Drawings	2:10	J. Figner	Information Note Decision Note	Information Approval	138 139
10.	Student Association 10.1 President BCITSA Update 10.2 Student Representative Update	2:20	T. David V. Baryshnikov	Information Note " "	Information " "	147 149
11.	Other Business	2:30	Chair	-	-	150
12.	Questions	-	-	-	-	150
13.	Conclusion	2:40	Chair	-	-	150

Board Meeting & Event Dates 2018/19:

December 6	12:00 p.m. to 2:00 p.m.	BCIT Board of Governors Holiday Luncheon	The Vancouver Club (University Rooms)
December 11	2:00 p.m. to 5:00 p.m.	Board of Governors/Staff Holiday Reception	BBY - Burnaby Campus, Town Hall
January 29	9:30 a.m. to 4:30 p.m.	Committee Meetings	DTC – Downtown Campus, Room 283
February 14	1:00 p.m. to 4:30 p.m.	Board Meeting (Open and Closed)	DTC – Downtown Campus, Room 282/284
February 26	1:30 p.m. & 6:30 p.m.	Winter Convocation Ceremonies	Willingdon Church, Burnaby
February 27	9:00 a.m.	“	“
March 5	9:30 a.m. to 4:30 p.m.	Committee Meetings	DTC - Downtown Campus, Room 283
March 19	10:00 a.m. to 2:30 p.m.	Board Meeting (Open and Closed)	BMC – Marine Campus, Room 110
April 15	TBA	Staff Service Awards	TBA
May 6	9:30 a.m. to 4:30 p.m.	Committee Meetings	DTC - Downtown Campus, Room 283
May 28	10:00 a.m. to 2:30 p.m.	Board Meeting (Open and Closed)	AIC - Annacis Island Campus, Step-Up Room
June 11	9:30 a.m. to 4:30 p.m.	Committee Meetings	DTC - Downtown Campus, Room 283
June 19 to 21	TBA	Spring Convocation Ceremonies	Willingdon Church, Burnaby
June 25	1:00 p.m. to 4:30 p.m.	Board Meeting (Open and Closed)	BBY - Burnaby Campus – Royal Oak Boardroom 0
September 17	9:30 a.m. to 4:30 p.m.	Committee Meetings	DTC - Downtown Campus, Room 283
October 1	1:00 p.m. to 4:30 p.m.	Board Meeting (Open and Closed)	ATC – Aerospace Technology Campus – CIBC Room
October 22	5:00 p.m. to 9:00 a.m.	Distinguished Awards Dinner	Vancouver Convention Centre
November 19	9:30 a.m. to 4:30 p.m.	Committee Meetings	DTC - Downtown Campus, Room 283
December 5	1:00 p.m. to 4:30 p.m.	Board Meeting (Open and Closed)	DTC - Downtown Campus – Room 282/284
December 6	12:00 p.m. to 2:00 p.m.	BCIT Board of Governors Holiday Luncheon	The Vancouver Club (University Room)

—
**EDUCATION
 FOR A COMPLEX WORLD.**

