

MEETING AGENDA

BCIT BOARD OF GOVERNORS – OPEN

Monday June 23, 2025, 1:00 to 3:20 p.m.

- [Join the meeting](#); Mtg ID: 232 727 637 038; Passcode: Hs6Ta9gX, [By Telephone](#)
- Royal Oak Boardroom - SE40-140, 4551 Wayburne Drive, Burnaby

Board:

Mike Bonshor, Chair
Don Matthew, Vice Chair
Leah Ballantyne
Cora Bell
Catherine Boivie
Bobby Davidson
Bob Enns
Noor Esmail
Colin Jones
Carla Reid
Stepan Vdovine
Claire Wang

In Attendance:

Raimonda De Zen, Dir. Enterprise Risk & Internal Audit
Jennifer Figner, Provost & VP, Academic
Chris Hudson, VP, People, Culture & Inclusion
Cynthia Petrie, VP, External
Craig Sidjak, Dir., Campus Development (#7.1)
Navida Suleman, CFO and VP, Administration
Kory Wilson, Exec. Dir., Indigenous Initiatives & Partnerships (#12)
Barbara Kader, EA, Governance

Regrets:

Corry Anderson-Fennell, Board Member

Ex Officio:

Jeffrey Zabudsky, President
Shawna Waberi, Education Council Chair

	Item		Presenter
1.	Call to Order and Introductory Remarks <i>BCIT acknowledges that its campuses are located on unceded Indigenous land belonging to the Coast Salish Peoples, including the territories of the xʷməθkʷəʔəm (Musqueam), Selilwətaʔ/Selilwitulh (Tsleil-Waututh) and Skwxwú7mesh (Squamish) Nations</i>	1:00	Chair
2.	Declaration of Conflict of Interest	1:02	Chair
3.	Governor Appointments 3.1 Introductions, Profiles and Oaths of Office	1:05	Chair
4.	Approval of Agenda/Consent Agenda <i>(subject to request for discussion)</i> 4.1 Adopt Agenda 4.2 Minutes May 27, 2025 4.3 Education Council Report 4.4 Governance Committee Report MOTION: THAT the Board of Governors approve the Agenda/Consent Agenda for the Open Board of Governors meeting held on June 23, 2025.	1:15	Chair
5.	Board Chair's Comments 5.1 Governor Appointments – Retiring Appointments	1:20	Chair
6.	President's Comments 6.1 President's Activities	1:35	J. Zabudsky

	Item		Presenter
7.	Finance 7.1 Five-Year Capital Plan MOTION: THAT the Board of Governors approve the Five-Year Capital Plan for 2026/27 to 2030/31 for submission to the Ministry of Post Secondary Education and Future Skills (as outlined in Appendix A).	1:45	D. Matthew / N. Suleman
8.	Government Accountability 8.1 Mandate Letter June 10, 2025 MOTION: THAT Board of Governors authorize the Board Chair to sign on behalf of the Board of Governors, the 2025/26 Mandate Letter from the Province of British Columbia, Ministry of Post-Secondary Education and Future Skills. 8.2 The Institutional Accountability Plan and Report 2024/25 MOTION: THAT Board of Governors approve in principle, with no significant implications identified by the Ministry of Post-Secondary Education and Future Skills, the Institutional Accountability Plan and Report – 2024/25 Reporting Cycle.	2:00	J. Figner
9.	Policy 9.1 Tuition and Fees Policy – Policy #2300; Tuition, Fees and Refunds Procedures #2300–PR1; Fee Administration Procedures #2300–PR2 MOTION: THAT the Board of Governors approve Tuition and Fees Policy – Policy #2300; Tuition, Fees and Refunds Procedures #2300–PR1; Fee Administration Procedures #2300–PR2	2:30	D. Matthew / J. Figner
10.	Academic 10.1 New Program: Diploma in Aircraft Maintenance Engineer – Structures MOTION: THAT the Board of Governors approve the new program Diploma in Aircraft Maintenance Engineer - Structures	2:40	S. Waberi
11.	Governance 11.1 Bylaws and Governance Manual Annual Revisions MOTION: THAT the Board of Governors approve the Board of Governors' Bylaws and Governance Manual Annual Revisions.	2:45	C. Hudson
12.	Indigenous Partnerships – Strategic Plan Initiatives	2:55	K. Wilson
13.	Next Meeting and Conclusion October 7, 2025	3:20	-

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