

**BOARD OF GOVERNORS  
DRAFT OPEN MEETING MINUTES  
November 25, 2014, 1:15 PM  
Royal Oak Boardroom, Burnaby Campus**



**Board of Governors:** Emery Biggar; Kitty Chan; Jenny Chen (at 1:45); Neil Cox; Jack Davidson; Tejinder Grewal (by phone); Adam Pion; Herb Silber; Dylan Smith; Laurie Sterritt; MJ Whitemarsh; Cathy Young  
**Ex Officio:** Kathy Kinloch

**Regrets:** Manny Dhillon; Richard Plett

**Staff:** Bill Dow; Tomi Eeckhout; Stephen Lamb; Paul McCullough; Lorcan O'Melinn; Joanne Schaap, Secretary; Craig Cowan for Item 9

Mr. Pion called the meeting to order at 1:10 p.m.

1. Adopt Agenda

**MOTION:**

It was moved by Ms. Young, seconded by Mr. Grewal and *carried* "That the Agenda be approved as presented." Mr. Pion will be reporting on behalf Mr. Dhillon for Item 7.

2. Approval of Minutes

**MOTION:**

It was moved by Grewal, seconded by Mr. Smith and *carried* "That the Minutes of the Open Session of October 28, 2014 be approved as presented."

3. Report from the Chair

Mr. Pion reported that earlier today the official opening was held for the Motive Power Centre of Excellence on Annacis Island. Appreciation was expressed to those who ensured that the project was completed on time, on budget, and with no disruption of classes. The 50<sup>th</sup> anniversary events also were very well received.

On October 30, Mr. Pion had a phone meeting with Minister Virk. He attended the Vancouver Board of Trade luncheon on Nov. 19, at which Ms. Kinloch was the keynote speaker. He attended the BCIT Foundation Board of Directors meeting on Nov. 20. He attended committee meetings on Nov. 24 for Human Resources and Compensation, and for Governance.

Mr. Pion thanked Mr. Davidson and Mr. Dhillon for representing the Board at the Fall Scholarship and Awards ceremonies on Nov. 5, 2014.

4. Report from the President

Ms. Kinloch also expressed her appreciation to those who worked on the Annacis Island project, in particular Mr. O'Melinn, who managed the lease agreement and all the financial details. She noted that the Centre of Excellence in Business Analytics launch event was held Nov. 24. The Centre—which is the result of collaboration between BCIT and enterprise software company SAP—offers courses in applied analytics and business intelligence, teaching students how to make data-driven business decisions by transforming vast amounts of data into valuable information.

Mr. Dow introduced Mr. James Albright, Acting Dean for Applied Research. He gave a presentation on 25 Years of Applied Research at BCIT. The 9<sup>th</sup> annual Polytechnics Canada Student Applied Research Showcase was held Nov. 13 and 14, 2014. Questions were taken from the Board.

5. Audit and Finance Committee Report

On behalf of the Audit and Finance Committee, Ms. Young recommended that two changes be made to Policy 2030 – Investments.

**MOTION:**

It was moved by Mr. Biggar, seconded by Mr. Silber and *carried* with amendments that “Based on the Audit and Finance Committee’s recommendations, the Board of Governors approve the two identified changes to Policy 2030 – Investments, as well as removing the phrase ‘All securities are to be denominated in Canadian dollars.’ ”

The Financial Information Act Report was received for information. It is filed annually with the Ministry. Questions were taken from the Board.

6. Governance Committee Report

Mr. Silber reported on behalf of the Governance Committee. The Committee met on Nov. 24, 2014. The committee approved the Policy 5701 – Academic Freedom, which will be brought forward by Education Council for formal approval. They also discussed the Whistleblower Policy. Further input is being sought on this, particularly if governors should be included with this policy.

The Code of Conduct Policy was sent to the Ministry and was approved with the exception of post-employment restrictions for presidents and vice-presidents. BCIT provided some new language for these restrictions, and the Governance Committee is recommending that it be approved.

**MOTION:**

It was moved by Mr. Grewal, seconded by Mr. Davidson and *carried* “That the Board of Governors approve the Code of Conduct – Policy 1500.”

7. Human Resources and Compensation Committee Report

Mr. Pion reported on behalf of Mr. Dhillon that the Human Resources and Compensation Committee met Nov. 24, 2014. They addressed the Code of Conduct and Ms. Kinloch’s update on goals. Mr. Eeckhout gave an update on metrics from Human Resources.

8. Tributes Committee Report

Ms. Whitemarsh noted that the Tributes Committee will bring forward a request for approval for an Honorary Doctorate candidate to the Closed Session.

9. Education Council

Mr. Bill Dow introduced Mr. Craig Cowan, Chair of Policy Committee for Education Council. He gave the background on the Policy on Academic Freedom, which if approved, would allow BCIT to apply for exempt status with the Degree Quality Assessment Board. The Board had questions

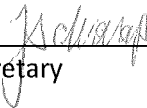
regarding the right of staff to criticize the Institute as well as the language dealing with curriculum development. Mr. Cowan explained that a reasonableness is expected, and curriculum must teach to learning outcomes. This policy is also subject to other policies which are posted on the BCIT website. The collective agreements override this policy, as do the laws of the land. Ms. Kinloch requested that a preamble be included around this. It was noted that the Governance Committee has reviewed this twice already, and there is a time sensitivity involved. The governors agreed that a reasonable balance had been struck.


**MOTION:**

It was moved by Mr. Silber, seconded by Mr. Cox and *carried* "That the Board of Governors approve the proposed policy 5701 – Academic Freedom."

10. Correspondence  
There was no correspondence.
11. Next Meeting Date  
The next Open Session of the Board of Governors will be Tuesday, Feb. 10, 2015 in the Royal Oak Boardroom.
12. Questions  
The Chair provided an opportunity for members of the audience to ask questions. There were none.
13. Meeting adjourned at 2:35 p.m.

Approved at a meeting of the Board

  
\_\_\_\_\_  
Secretary

March 5  
~~Feb 17~~ 2015  
\_\_\_\_\_  
  
\_\_\_\_\_  
Chair

