



**Board Members Present:**

Nicola Gardner, Student Representative  
Tejinder Grewal  
Margaret McFarlane  
Michael McPhie, Chair  
Tajdin Mitha  
Adam Pion  
Rick Roger  
Rob Stevens, Education Council Chair  
Keith Van, Student Representative  
Kevin Wainwright, Faculty Representative  
Don Wright, President

**Regrets:**

Tony Gugliotta, 1<sup>st</sup> Vice Chair  
Jim Laurence  
Carla Reid, Staff Representative  
Laurie Sterritt

**Administration Present:**

Paul Dangerfield, Vice President, Education, Research and International  
Tomi Eeckhout, Vice President, Human Resources  
Chris Golding, Vice President, Institute Planning, Learning and Technology Services  
Justin Kohlman, Vice President, Student Services  
Pommashea Noel-Bentley, Vice President, External Relations  
Lorcan O'Melinn, Vice President Finance and Administration  
Joanne Schaap, Executive Assistant, Board of Governors

**Regrets:**

Mr. McPhie called the meeting to order at 1:00 p.m. Guests in the gallery were welcomed.

**MOTION:**

It was moved by Dr. Wainwright, seconded by Mr. Mitha, and carried "That the Agenda be approved as presented."

**MOTION:**

It was moved by Dr. Wainwright, seconded by Mr. Roger, and carried "That the Minutes of the Open Session of April 3, 2012 be approved, with the additional comment that TTA (Technology Training Associates) will be brought to the June meeting."

Mr. McPhie participated in discussions for the performance evaluation of the President and CEO. He has been working along with Ms. Noel-Bentley in the external development

**Approval of Agenda**

**Approval of Minutes**

**Report from the Chair**

of BCIT to garnish further support. Mr. McPhie has been involved in discussions on governance issues. Recently he attended a lunch for the Association for Mineral Exploration BC, at which Dr. Wright was the key note speaker. Mr. McPhie noted that he is proud to be associated with BCIT and values what it has to offer.

He also attended the Employee Excellence Awards.

Dr. Wright reported that the 2011/12 Financial Statements, which show a surplus of \$4.45M, will be brought forward today for approval by the Board. The Annual Accountability Report will also be presented; BCIT has met or substantially met all the objectives. Of note is the FTE Enrolment at 107% of the AVED target. Earlier this month the Institute hosted a Strategic Gathering on BCIT's Future. This was a focus group with up to 200 others from across the BCIT community, including some Board members.

In consultation with Mr. McPhie and Mr. Gugliotta, a decision was made to shorten the Institutional Reports to two pages in all areas except that of Education, Research and International, which is allowed four pages. They hope that this shorter report will be of more value to the Board.

The next board meeting will have update on the Campus Development Plan, a discussion on university status, and the TTA.

Mr. Emery Biggar was introduced. He is the new support staff representative for the Board and will begin his position in September.

On behalf of the Audit and Finance Committee, Ms. McFarlane reported that the Committee met on April 17 and May 18, 2012.

At the April 17 meeting, the committee reviewed the preliminary draft Financial Statements and extended the tenure of Grant Thornton as auditors for BCIT to March 2013.

At the May 18 meeting, the committee reviewed the 2011/12 Consolidated Financial Statements which show a surplus of \$4.447M. Mr. O'Melinn pointed out that there were several one-time extraordinary items: a loan with the Province was paid out (~~\$14.9M~~), the Compass Group contract was bought out (\$1.7M), and Aircare/Lignol was repaid (\$0.5M). BCIT received an asbestos class action settlement of \$3.3M, and \$1.9M from the sale of land at Great Northern Way.

\$11.9M

net gain of

The Board of TTA have approved their Statements, as has the Board of the Great Northern Way Campus Trust. The Audit Committee of the Foundation have recommended approval of their Financial Statements to the Foundation Board.

Ms. McFarlane expressed her thanks for the good work of the Finance department in putting together these statements. The Auditors were also very pleased with their work

**Report from the President**

**Audit & Finance Report**

and found very few minor adjustments.

The Board sought clarification on Employee Future Benefits and pension plans. Management explained that the Board does not have responsibility for the unfunded liability relating to the pension plans and responded to questions.

**MOTION:**

It was moved by Dr. Wainwright, seconded by Mr. Van, and carried "That the Consolidated Financial Statements of BCIT for the year ending March, 31, 2012 be approved."

Dr. Stevens brought forward a request for decision on behalf of Education Council to approve a proposal for a Certificate in Global Business Studies. At the Board of Governors meeting on April 3, 2012 the Board had asked that Education Council rewrite the proposal and to address the concerns raised by the Board. The proposal has been revised by Education Council and the updated version is posted on APRIO. Europe was the starting point for this program and it will go into other areas, namely Australia, New Zealand and Brazil, and other partner institutions around the Pacific Rim. The target audience was also clarified.

**Education Council**

**MOTION:**

It was moved by Dr. Wainwright, seconded by Mr. Van, and one opposed, and carried "That the proposal for a Certificate in Global Business Studies be approved."

It was noted that Mr. Mitha dissented to this motion on the grounds of the form of the request for decision, which, in his view, did not incorporate the approved modifications to the proposal in the substantive section of the original "Request for Decision" dated April 3, 2012. Mr. Stevens noted that the entire proposal for the program was available to all board members on Aprio. He further noted that the changes requested by the board members at the previous meeting that were summarized in the request for decision, are included in the full proposal document. Mr. McPhie further noted that the full proposal was made available to board members a week in advance by Joanne Schaap when the board packages were sent out.

Mr. Golding noted that the Institutional Accountability Report and Plan is an annual requirement from the Ministry. It consists of three parts: an environmental scan, a report on BCIT activities, and the KPI's which are required from the Ministry. Ms. Naqvi was introduced, and gave a presentation.

**Institutional  
Accountability Plan  
and Report**

**MOTION:**

It was moved by Dr. Wainwright, seconded by Mr. Mitha, and carried "That the Institutional Accountability Report and Plan be approved for presentation to the Ministry."

The Institutional Updates were introduced by the Chair. The Vice Presidents were given

**Institutional Updates**

an opportunity to speak to their Updates.

Ms. Gardner and Dr. Stevens were thanked for their service on the Board, and given certificates and a gift.

The June convocation schedule and awards ceremonies were taken for information.

The next Board meeting will be June 19, 2012 at the downtown campus at 1:00 p.m.

The Chair provided an opportunity for members of the audience to ask questions.

The meeting adjourned at 2:40 p.m.

**Other Business**

**Next Meeting**

**Questions**

**Adjournment**

Approved at a meeting of the Board

Secretary J. Schwap

June 19, 2012  
[Signature]  
Vice Chair