

BCIT Program Approval Timelines 2018-2019

Jan 2019

SQC inserted by schools	Submit to VP/ Academic	EdCo Programming	EdCo Executive	EDCO	Board of Governors	DQAB (if degree)
	Jan. 17, 2018	Feb. 14, 2018	Feb. 21, 2018	Feb. 28, 2018	Mar. 20, 2018	Apr. 16 or June 4, 2018
	Mar. 14: new programs only	Apr. 11, 2018	May 2, 2018	May 9, 2018	May 29, 2018	July 16, 2018
	Mar. 28: Major Changes only	Apr. 25, 2018				
	Apr. 25, 2018	May 23, 2018	May 30, 2018	June 6, 2018	Jun 26, 2018	July 16 or Sept. 17, 2018
	Aug. 8, 2018	Sept. 5, 2018	Sept. 12, 2018	Sept. 19, 2018	Oct. 2, 2018	Oct. 22 or Nov. 26, 2018
	Oct. 10, 2018	Nov. 7, 2018	Nov. 14, 2018	Nov. 21, 2018	Dec. 5, 2018	Jan. 16, 2019
	Dec. 19, 2018	Jan. 16, 2019	Jan. 23, 2019	Jan. 30, 2019	Feb. 7, 2019	Feb. 27, 2019
	Jan. 23, 2019	Feb. 20, 2019	Feb. 27, 2019	Mar. 6, 2019	Mar. 19, 2019	Apr. 10/May 15
	Mar. 20, 2019	Apr 17: new Programs only	May 8, 2019	May 15, 2019	May 28, 2019	June 26, 2019
	Apr. 3, 2019	May 1: Major Change				
	Apr. 24, 2019	May 22, 2019	May 29, 2019	June 5, 2019	Jun 25, 2019	July 31/Sept. 18
	Aug. 7, 2019	Sept. 4, 2019	Sept. 11, 2019	Sept. 18, 2019	Oct. 1, 2019	Oct. 30, 2019
	Oct. 9, 2019	Nov. 6, 2019	Nov. 13, 2019	Nov. 20, 2019	Dec. 4, 2019	Dec. 11, 2019

***Please ensure you factor in any other approval and implementation steps toward your credential type as per [Procedure 5401-PR1](#) Credentialing of Programs.**

EDCO Policy Committee Meeting Dates for 2018-19 (all meetings are from 2:30-4:30 unless noted otherwise):

Sept. 26, 2018 Nov. 28, 2018 Jan. 9, 2019 Feb. 13, 2019 Apr. 24, 2019
 May 22, 2019 Sept. 4, 2019 (Same date as Programming) Oct. 30, 2019

All Programming Submissions:

All Major Changes, Notices of Intent (previously known as Concept papers) and Program proposals should be submitted to the VP Academic Office (VPAO) lead for the specific item (Barry H., Kathy S., or Jonathan Chiu) as identified on the 3-Year Programming Activity Plan 2018-19. All Minor Changes should be submitted through the Electronic Program Update Form system.

Major/Minor Changes:

Program areas are encouraged to consult with the VPAO about their proposed program change prior to embarking on the change process, to determine whether the change will be considered major or minor. For a description of Major and Minor changes, see [Procedure 5401-PR2](#) Program Development and Change Processes.

September 2018 Implementations of Major Change Proposals:

The latest submission to the VPAO is April 3, 2019 (for final approval at EdCo on May 15, 2019).

Please note: Changes must also be submitted simultaneously through the Electronic Program Update Form system by **May 14, 2019** to ensure the Course File department has enough time to implement all the matrix changes prior to registration for September implementation.