

MEETING AGENDA

BCIT BOARD OF GOVERNORS – OPEN

Tuesday October 3, 2023, 1:00 to 2:20 p.m.

Royal Oak Boardroom - SE40-140, 4551 Wayburne Drive, Burnaby, BC

- TLCF: 778.907.2071; Mtg ID: 657 4381 9369; Pwd: 570416
- [Zoom link here](#)

Board:

Dan Reader, Chair
Corry Anderson-Fennell
Catherine Boivie
Mike Bonshor
Marcia Braund
Céline Loriot
Don Matthew
Jeff Musialek
Scott McAlpine
Stewart McGillivray
Tamara Pongracz
Balwant Sanghera
Claire Wang

In Attendance:

Raimonda De Zen, Dir. Enterprise Risk & Internal Audit
Danica Djurkovic, Assoc., VP, Campus Planning & Facilities (#9.0)
Jennifer Figner, Provost & VP, Academic
Ana Lopez, VP, People, Culture & Inclusion
Trish Pekeles, CFO & VP, Administration
Cynthia Petrie, Interim VP, External
Barbara Kader, EA, Governance

Regrets:

Bob Enns, Board Member

Ex-Officio:

Jeffrey Zabudsky, President
Eric Fry, Education Council Chair

	Item		Presenter	Page
1.	Call to Order and Introductory Remarks <i>BCIT acknowledges that its campuses are located on unceded Indigenous land belonging to the Coast Salish Peoples, including the territories of the xʷməθkwəy̓əm (Musqueam), Səlilwətaʔ/Selilwitulh (Tseil-Waututh) and Skwxwú7mesh (Squamish) Nations</i>	1:00	Chair	
2.	Governor Appointment – Corry Anderson-Fennell <ul style="list-style-type: none"> • Biography and Oath of Office 	1:02	Chair	
3.	Approval of Agenda/Consent Agenda <i>(subject to request for discussion)</i> 3.1 Minutes June 27, 2023 3.2 Student Association President's Report 3.3 Student Representative's Report 3.4 Mandate Letter (signed September 21, 2023) 3.5 Institute Report MOTION: THAT the Board of Governors approve the Agenda/Consent Agenda for the Open Board of Governors meeting held on October 3, 2023.	1:10	Chair	
4.	Board Chair's Report 4.1 Board Committee Membership	1:20	Chair	
5.	President's Report 5.1 President's Activities	1:25	J. Zabudsky	
6.	Strategic Implementation Plan Lite 2023/24	1:35	J. Figner / T. Pekeles	

	Item		Presenter	Page
7.	<p>Academic</p> <p>7.1 Education Council Chair's Report</p> <p>7.2 New Program: Master of Science Ecological Restoration Program</p> <p>MOTION: THAT the Board of Governors approve the Master of Science in Ecological Restoration from the School of Construction and the Environment.</p>	1:45	E. Fry	
8.	<p>Governance Committee</p> <p>8.1 Committee (Acting) Chair's Update</p> <p>8.2 Cannabis Use – Policy #7200</p> <p>MOTION: That the Board of Governors approve the revised Cannabis Use – Policy #7200.</p>	1:55	Chair	
9.	<p>Audit & Finance Committee</p> <p>9.1 Revised Capital Projects Budget</p> <p>MOTION: THAT the Board of Governors approve:</p> <ol style="list-style-type: none"> 1. an increase to the Tall Timber Student Housing project budget in the amount of \$1.5M for building enhancement upgrades fully funded by donation funding. 2. a budget of up to \$23.2M and not to exceed confirmed funding from the Ministry for the insurance claim related to the Tall Timber Student Housing project shoring remediation. 3. a Trades and Technology Centre Phase One budget of \$177.624M, with \$151.622M funded by the Ministry, \$23M funded through Donations and \$3.002M funded by BCIT. <p>9.2 South Campus Infrastructure Renewal Project – Phase Two, Business Case</p> <p>MOTION: THAT the Board of Governors approve the South Campus Infrastructure Renewal Project – Phase Two, with a budget of \$48M, fully funded by a Ministry of Post-Secondary Education and Future Skills Grant.</p> <p>9.3 Central Heating Plant Electrification Project (SE08)</p> <p>MOTION: THAT the Board of Governors approve the Central Heating Plant Electrification Project, with a budget of \$9M, fully funded by the Ministry of Post-Secondary Education and Future Skills, BC Hydro and CleanBC.</p>	2:05	D. Matthew	

10.	Next Meeting and Conclusion <ul style="list-style-type: none">• Next meeting: December 5, 2023	2:20		
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MEETING MINUTES

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Board:

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In Attendance:

Raimonda De Zen, Dir. Enterprise Risk & Internal Audit
Danica Djurkovic, Assoc. VP, Campus Planning & Facilities (#9.0)
Jennifer Figner, Provost & VP, Academic
Ana Lopez, VP, People, Culture & Inclusion
Glen Magel, Dir. Safety, Security & Emergency Mgmt. (#8.2)
Trish Pেকেles, CFO & VP, Administration
Barbara Kader, EA, Governance

Regrets:

Bob Enns, Board Member

Ex-Officio:

Eric Fry, Education Council Chair
Jeff Zabudsky, President

A quorum was present.

1.0 Call to Order and Introductory Remarks

The Chair acknowledged that BCIT campuses are located on unceded Indigenous land belonging to the Coast Salish Peoples, including the territories of the xʷməθkwəy̓əm (Musqueam), Səlilwətaʔ/Selilwitulh (Tsleil-Waututh) and Skwxwú7mesh (Squamish) Nations.

2.0 Governor Appointment – Corry Anderson-Fennell

Distributed material: Information Note and Oath of Office

The Chair administered the Oath of Office for Ms. Anderson-Fennell. Introductions were made.

3.0 Approval of Agenda/Consent Agenda

Received as previously circulated.

IT IS HEREBY RESOLVED, SECONDED AND CARRIED THAT the Board of Governors approve the Agenda/Consent Agenda for the Open Board of Governors meeting held on October 3, 2023.

3.1 Minutes June 27, 2023

Distributed material: Meeting Minutes

The meeting minutes of June 27, 2023 were amended (6.3 Motion: ~~Governors~~ *Governance Committee to review*).

3.2 Student Association President's Report

Distributed material: Information Note

3.3 Student Representative's Report

No comments were made.

3.4 Mandate Letter (signed September 21, 2023)

Distributed material: Information Note

3.5 Institute Report

Distributed material: Information Note

4.0 Board Chair's Report

4.1 Board Committee Membership

Distributed material: Decision Note

This item was discussed and approved in the closed meeting of October 3, 2023.

5.0 President's Report

5.1 President's Activities

Distributed material: Information Note

The President referred to the list of activities previously circulated and highlighted the following meetings with:

- Deputy Minister Bobbi Plecas
- Honourable Selina Robinson
- Mr. David Podmore
- Mr. Robert Bosa
- Mr. Dan Mott

6.0 Strategic Implementation Plan Lite 2023/24

Distributed material: Information Note, Report

Management reported that Executive responsibilities has been reassigned to align with the revised reporting structure. Asset utilization has been added to the strategic focus, as discussed at the Board of Governors meeting on June 27, 2023.

7.0 Academic

7.1 Education Council Chair's Report

Distributed material: Information Note

The Education Council Chair highlighted key points from the information note.

7.2 **New Program: Master of Science Ecological Restoration Program**

Distributed material: Decision Note

Management highlighted key points from the material. It was reported that once the Board approves the new degree program, government approval is then required. The Audit and Finance Committee Chair reported that the committee thoroughly reviewed the financial model for the program.

Questions were answered regarding the foundation of the new program and possibilities of partnering with other Institutes. It's important that the program include an understanding of First Nations land rights and title should be taken into consideration in the Indigenous Environment Restoration course and within the Master of Science in Ecological Restoration program.

IT IS HEREBY RESOLVED, SECONDED AND CARRIED THAT the Board of Governors approve the Master of Science in Ecological Restoration Program from the School of Construction and the Environment.

8.0 **Governance Committee**

8.1 **Governance Committee Update**

Distributed material: Information Note

Received as previously circulated.

8.2 **Cannabis Use – Policy #7200**

Distributed material: Decision Note

Received and approved as presented.

IT IS HEREBY RESOLVED, SECONDED AND CARRIED THAT The Board of Governors approve the revised Cannabis Use – Policy #7200.

9.0 **Audit and Finance Committee**

9.1 **Revised Capital Projects Budget**

Distributed material: Decision Note

Received and approved. Management highlighted key points from the decision note.

IT IS HEREBY RESOLVED, SECONDED AND CARRIED THAT The Board of Governors approve:

1. an increase to the Tall Timber Student Housing project budget in the amount of \$1.5M for building enhancement upgrades fully funded by donation funding.
2. a budget of up to \$23.2M and not to exceed confirmed funding from the Ministry for the insurance claim related to the Tall Timber Student Housing project shoring remediation.
3. a Trades and Technology Centre Phase One budget of \$177.624M, with \$151.622M funded by the Ministry, \$23M funded through Donations and \$3.002M funded by BCIT.

9.2 South Campus Infrastructure Renewal Project – Phase Two, Business Case

Distributed material: Decision Note

Received and approved. Management highlighted key points from the decision note. Questions were answered regarding the continuation of the OASIS project (approved by the Board in 2012).

IT IS HEREBY RESOLVED, SECONDED AND CARRIED THAT the Board of Governors approve the South Campus Infrastructure Renewal Project – Phase Two, with a budget of \$48M, fully funded by a Ministry of Post-Secondary Education and Future Skills Grant.

9.3 Central Heating Plan Electrification Project (SE08)

Distributed material: Decision Note

Received and approved. Management highlighted key points from the decision note.

IT IS HEREBY RESOLVED, SECONDED AND CARRIED THAT the Board of Governors approve the Central Heating Plan Electrification Project, with a budget of \$9M, fully funded by the Ministry of Post-Secondary Education and Future Skills, BC Hydro and CleanBC.

10.0 Next Meeting and Conclusion

The next Board of Governors meeting will be held on December 5, 2023.

The meeting concluded at 2:20 p.m.



Dan Reader, Chair