

MEETING AGENDA



BOARD OF GOVERNORS – OPEN

Wednesday April 21, 2021, 9:30 a.m. to 10:00 a.m.

- **Teleconference: 778.907.2071; Mtg ID: 837 7065 3159; Pwd: 341469**
- <https://bcit.zoom.us/j/83770653159?pwd=UTF2RnF5ZzAxS2VpOVFzajR0NFd3Zz09&from=addon>

Board (T/C):

Doug Eveneshen, Chair
 Emery Biggar
 Marcia Braundy
 Bob Enns
 Anne Harvey
 Karin Hunt
 Artur Mamenko
 Dan Reader
 Balwant Sanghera
 Meredith Sargent
 Judy Shandler
 Hunter Sones
 Ryan Tones

In Attendance (T/C):

Raimonda De Zen, Dir., Enterprise Risk & Internal Audit
 Jock Finlayson, Former Exec. VP & Chief Policy Officer, Business Council of BC
 Tom Roemer, VP, Academic
 Barbara Kader, EA, Governance

Regrets:

Jeff Musialek, Board Member
 Cathy Young, Board Member

Ex-Officio (T/C):

Jennifer Figner, EdCo Chair
 Kathy Kinloch, President

	Issue		Presenter	Material	Action	Pg
1.	Call to Order and Welcome	8:20	Chair	-	-	-
2.	Consent Agenda <i>(subject to request for discussion)</i>	8:25	Chair	-	Approval	
	2.1 Adopt Agenda					4
	2.2 Minutes February 17, 2021					5
3.	Guest Speaker - Jock Finlayson – Economic Update (Fmr. Exec. VP & Chief Policy Officer, Business Council of BC)	8:30	J. Finlayson	-	Information	3
4.	Information Agenda <i>(subject to request for discussion)</i>	9:30	Chair	Information Notes	Information	
	4.1 President's Activities					8
	4.2 Institute Report					10
	4.3 Governance Committee Chair Update					17
	4.4 Education Council Chair Update					18
	4.5 BCITSA President's Update					19
	4.6 Student Representative Update					21
4.7 Correspondence	22					

5.	Chair's Comments 5.1 New Appointments	9:35	D. Eveneshen	Verbal Information Note	Information “ ”	24
6.	President's Comments	9:40	K. Kinloch	Verbal	Information	25
7.	Education Council 7.1 Educational Technology – Policy #5900	9:45	J. Figner	Decision Note	Approval	26
8.	Governance Committee 8.1 Bylaws Revision 8.2 Board Chair and Board Vice Chair Attributes Revision	9:50	M. Sargent	Decision Notes	Approvals	50 52
9.	Conclusion	10:00	Chair	-	-	54

Board Meeting & Event Dates 2021:

The current pandemic will dictate the venue/format of meetings in the coming months. Meeting time, location and format are subject to change.

May 11	9:30 a.m. to 3:30 p.m.	Committee Meetings	Teleconference/video
May 26	10:30 a.m. to 2:30 p.m.	Board Meeting (Open and Closed)	Teleconference/video
June 14	10:00 a.m. to 11:30 a.m.	Tributes Committee Meeting	Teleconference/video
June 15	9:30 a.m. to 3:30 p.m.	Committee Meetings	Teleconference/video
June 29	1:00 p.m. to 5:00 p.m.	Board Meeting (Open and Closed)	Teleconference/video
July 13	9:30 a.m. to 12:00 p.m.	Audit & Finance Committee <i>(if required)</i>	Teleconference/video
August 17	9:30 a.m. to 12:00 p.m.	Audit & Finance Committee <i>(if required)</i>	Teleconference/video
September 21	9:30 a.m. to 3:30 p.m.	Committee Meetings	Teleconference/video
October 5	1:00 p.m. to 5:00 p.m.	Board Meeting (Open and Closed)	Teleconference/video
November 10	5:00 p.m. to 9:00 p.m.	Distinguished Awards Dinner	Vancouver Convention Centre, West Building
November 23	9:30 a.m. to 3:30 p.m.	Committee Meetings	BBY, SW01-3307
December 7	1:00 p.m. to 5:00 p.m.	Board Meeting (Open and Closed)	DTC, Rom 230 – 555 Seymour Street, Vancouver
December 9	12:00 p.m. to 2:00 p.m.	BCIT Board of Governors Holiday Luncheon <i>(Foundation, Campaign Cabinet, Alumni Association, Student Association Boards)</i>	The Vancouver Club, the University Rooms

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EDUCATION
FOR A COMPLEX WORLD.





MEETING MINUTES

BOARD OF GOVERNORS - OPEN

Wednesday April 21, 2021, 8:20 a.m. to 10:03 a.m.

Board (T/C):

Doug Eveneshen, Chair
 Marcia Braundy
 Bob Enns
 Anne Harvey
 Artur Mamenko
 Jeff Musialek
 Dan Reader
 Balwant Sanghera
 Meredith Sargent
 Judy Shandler
 Hunter Sones

In Attendance (T/C):

Raimonda De Zen, Dir., Enterprise Risk & Internal Audit
 Sarah Dunn, Dir., Institutional Research (#5.0)
 Roy Hart, CIO (partial att.)
 Lara Johnson, VP, Marketing & Communications (partial att.)
 Stewart McGillivray (public guest)
 Paul McCullough, VP, Advancement (partial att.)
 Trish Pekeles, CFO and VP, Finance and Corporate Services (partial att.)
 Cynthia Petrie, Assoc. Dir., Stakeholder Relations (partial att.)
 Tom Roemer, VP Academic
 Allison Ruge, Implementation Lead, BCIT Strategic Plan (#6.0)
 Barbara Kader, EA Governance

Ex-Officio (T/C):

Jennifer Figner, EdCo Chair
 Kathy Kinloch, President

Regrets:

Emery Biggar, Board Member
 Ryan Tones, Board Member
 Cathy Young, Board Member

A quorum was present.

1.0 Call to Order and Welcome

2.0 Oath of Office

The Board Chair administered the Oath of Office for Mr. Jeff Musialek.

3.0 Consent Agenda

Distributed material: Agenda and Minutes

Received and approved, the order of agenda items changed to include Mr. Jeff Musialek's Oath of Office.

IT IS HEREBY RESOLVED, SECONDED AND CARRIED THAT the Board of Governors approve the consent agenda for April 21, 2021.

3.1 Adopt Agenda April 21, 2021

3.2 Minutes February 17, 2021

4.0 Guest Speaker – Jock Finlayson – Economic Update (Fmr. Exec. VP & Chief Policy Officer, Business Council of BC)
Distributed material: Biography, Presentation (at meeting)

Mr. Finlayson joined the meeting and presented the current Economic Outlook.

5.0 Information Agenda
Distributed material: Information Notes, Reports

Received as presented.

- 5.1 President's Activities**
- 5.2 Institute Report**
- 5.3 Governance Committee Chair Update**
- 5.4 Education Council Chair Update**
- 5.5 BCITSA President's Update**
- 5.6 Student Representative Update**
- 5.7 Correspondence**

6.0 Chair's Comments

6.1 New Appointments
Distributed material: Information Note

Received and as presented. The Board Chair announced the newly elected governors (Kevin Adlparvar, Scott McAlpine, Stewart McGillivray) who will begin their terms on June 1, 2021.

7.0 President's Comments

The President referred to her report of activities and reported that BCIT would be offering assistance to facilitate with vaccinations for the residents in the Burnaby, BC area.

8.0 Education Council

8.1 Educational Technology – Policy #5900
Distributed material: Decision Note

Received and approved as presented. The EdCo Chair reported that members on the Educational Technology and Learning Design Committee consists of institutional representation from each of the schools, Learning and Teaching Centre, IT Services, the library, etc. and that all representatives were nominated by their Deans or managers depending on the specific area.

Questions were answered regarding proctoring tools used in examinations. Ongoing discussions regarding how to best serve students through virtual examinations remains a topic of discussion. Proctorio has been tested but BCIT has adopted a platform called Integrity Advocate which works better for our programs. The Student Representative reported that breaks for students during examinations remains a concern. The EdCo Chair will have a further discussion with the Student Representative in-camera.

IT IS HEREBY RESOLVED, SECONDED AND CARRIED THAT the Board of Governors approve the Educational Technology - Policy #5900 and its related procedures #5900-PR1, #5900-PR2, #5900-PR3.

9.0 Governance Committee

9.1 Governance Manual and Bylaws Revisions

Distributed material: Decision Note

Received and approved as presented.

IT IS HEREBY RESOLVED, SECONDED AND CARRIED THAT the Board of Governors approve the revision to section 10. h) *Election of Chair and Vice Chair* of the Bylaws dated February 17, 2021 to:

10. Election of the Chair and Vice Chair

h) Each of the Chair, Vice Chair will be elected for a period of one year, and may be re-elected in that same office up to a maximum of three subsequent years, provided that it is consistent with the term of their appointment to the Board of Governors.

9.2 Board Chair and Board Vice Chair Attributes Revision

Distributed material: Decision Note

Received and approved as presented.

IT IS HEREBY RESOLVED, SECONDED AND CARRIED THAT the Board of Governors approve the revised Board Chair and Board Vice Chair attributes to: *Minimum one year of service on the BCIT board is preferred.*

10.0 Questions/Comments

Comments were shared regarding the recent article in the Vancouver Sun on April 16, 2021 *'Emmy Award-winning BCIT Digital Arts instructor and Scanline VFX lead animator Mark Wong talks about his career'*.

The President reported on BCIT's anti-racism campaign and initiatives.

11.0 Conclusion

The meeting ended at 10:03 a.m.

A handwritten signature in black ink, consisting of a series of fluid, connected strokes that form a stylized name.

Doug Eveneshen, Chair