

MEETING AGENDA



BOARD OF GOVERNORS – OPEN

Tuesday February 17, 2021, 1:00 p.m. to 1:40 p.m.

- **Teleconference:** 778.907.2071; **Mtg ID:** 871 3119 8716; **Pwd:** 858007
- <https://bcit.zoom.us/j/87131198716?pwd=enU0OVowbGs0RnJpcHZ3V2Nrcnppdz09&from=addon>

Board (T/C):

Doug Eveneshen, Chair
 Emery Biggar
 Marcia Braundy
 Bob Enns
 Anne Harvey
 Karin Hunt
 Artur Mamenko
 Dan Reader
 Balwant Sanghera
 Meredith Sargent
 Judy Shandler
 Hunter Sones
 Cathy Young

In Attendance (T/C):

Lisa Collins, VP, Students
 Raimonda De Zen, Dir., Enterprise Risk & Internal Audit
 Roy Hart, CIO
 Lara Johnson, VP, Marketing & Communications
 Ana Lopez, VP, Human Resources & People Development
 Paul McCullough, VP, Advancement
 Cynthia Petrie, Exec. Dir., Stakeholder Relations
 Trish Pekeles, CFO and VP, Finance and Corporate Services
 Tom Roemer, VP, Academic
 Laura Vail, Sn. Dir., Student Success (#5.1)
 Barbara Kader, EA, Governance

Regrets:

Ryan Tones, Board Member

Ex-Officio (T/C):

Jennifer Figner, EdCo Chair
 Kathy Kinloch, President

	Issue		Presenter	Material	Action	Pg
1.	Call to Order and Welcome	1:00	Chair	-	-	-
2.	Consent Agenda <i>(subject to request for discussion)</i>	-	Chair	-	Approval	4
	2.1 Adopt Agenda					-
	2.2 Minutes December 3, 2020					5
3.	Information Agenda <i>(subject to request for discussion)</i>	1:05	Chair	Information Notes	Information	
	3.1 President's Activities					8
	3.2 Institute Report					9
	3.3 Governance Committee Chair Update					16
	3.4 Education Council Chair Update					17
	3.5 BCITSA President's Update					18
4.	Chair's Comments	1:10	D. Eveneshen	Verbal	Information	20
5.	President's Comments	1:15	K. Kinloch	Verbal	Information	21
	5.1 Biography - Senior Director, Student Success					22

6.	Education Council	1:20	J. Figner	Decision Notes	Approvals		
	6.1 Associate Certificate in the Business of Sawmilling						23
	6.2 Associate Certificate in Multidisciplinary Studies						33
	6.3 Automotive Technical Studies Diploma Cancellation						42
7.	Governance Committee	1:30	D. Reader	Decision Note	Approval	43	
8.	Conclusion	1:40	Chair	-	-	127	
9.	Information Only	-			Information		
	9.1 Correspondence						128
	9.2 Professional Development Summary						130
	9.3 Board 2022 Calendar						

Board Meeting & Event Dates 2021:

The current pandemic will dictate the venue/format of meetings in the coming months. Meeting time, location and format are subject to change.

March 16	9:30 a.m. to 3:30 p.m.	Committee Meetings	Teleconference/video
March 30	10:30 a.m. to 2:30 p.m.	Board Meeting (Open and Closed)	Teleconference/video
May 10	10:00 a.m. to 11:30 a.m.	Tributes Committee Meeting	Teleconference/video
May 11	9:30 a.m. to 3:30 p.m.	Committee Meetings	Teleconference/video
May 26	10:30 a.m. to 2:30 p.m.	Board Meeting (Open and Closed)	Teleconference/video
June 14	10:00 a.m. to 11:30 a.m.	Tributes Committee Meeting	Teleconference/video
June 15	9:30 a.m. to 3:30 p.m.	Committee Meetings	Teleconference/video
June 29	1:00 p.m. to 5:00 p.m.	Board Meeting (Open and Closed)	Teleconference/video
July 13	9:30 a.m. to 12:00 p.m.	Audit & Finance Committee <i>(if required)</i>	Teleconference/video
August 17	9:30 a.m. to 12:00 p.m.	Audit & Finance Committee <i>(if required)</i>	Teleconference/video
September 21	9:30 a.m. to 3:30 p.m.	Committee Meetings	Teleconference/video
October 5	1:00 p.m. to 5:00 p.m.	Board Meeting (Open and Closed)	Teleconference/video
November 10	5:00 p.m. to 9:00 p.m.	Distinguished Awards Dinner	Vancouver Convention Centre, West Building
November 23	9:30 a.m. to 3:30 p.m.	Committee Meetings	BBY, SW01-3307
December 7	1:00 p.m. to 5:00 p.m.	Board Meeting (Open and Closed)	DTC, Rom 230 – 555 Seymour Street, Vancouver
December 9	12:00 p.m. to 2:00 p.m.	BCIT Board of Governors Holiday Luncheon <i>(Foundation, Campaign Cabinet, Alumni Association, Student Association Boards)</i>	The Vancouver Club, the University Rooms

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EDUCATION
FOR A COMPLEX WORLD.





MEETING MINUTES

BOARD OF GOVERNORS - OPEN

Wednesday February 17, 2021, 1:00 p.m. to 1:30 p.m.

Board (T/C):

Doug Eveneshen, Chair
Marcia Braundy
Bob Enns
Anne Harvey
Artur Mamenko
Dan Reader
Balwant Sanghera
Meredith Sargent
Judy Shandler
Hunter Sones
Cathy Young

Ex-Officio (T/C):

Jennifer Figner, EdCo Chair
Kathy Kinloch, President

In Attendance (T/C):

Lisa Collins, VP, Students
Raimonda De Zen, Enterprise Risk & Advisory Services
Roy Hart, CIO
Ana Lopez, VP, Human Resources & People Development
Trish Pেকেles, CFO & VP, Finance and Corporate Services
Cynthia Petrie, Executive Dir., Stakeholder Relations
Tom Roemer, VP Academic
Barbara Kader, EA, Governance

Regrets:

Emery Biggar, Board Member
Karin Hunt, Board Member
Ryan Tones, Board Member

A quorum was present.

1.0 Call to Order and Welcome

2.0 Consent Agenda

Distributed material: Agenda and Minutes

Received and approved as presented.

IT IS HEREBY RESOLVED, SECONDED AND CARRIED THAT the Board of Governors approve the consent agenda for February 17, 2021.

2.1 Adopt Agenda February 17, 2021

2.2 Minutes December 3, 2020

3.0 Information Agenda

Distributed material: Information Notes, reports

Received as presented.

- 3.1 President's Activities**
- 3.2 Institute Report**
- 3.3 Governance Committee Chair Update**
- 3.4 Education Council Chair Update**
- 3.5 BCITSA President's Update**

4.0 Chair's Comments

The Chair reported that the upcoming February winter convocation would be virtual.

5.0 President's Comments

The Presented reported that she and the Board Chair had a meeting with The Honourable Minister Anne Kang (AEST), noted the announcement of the micro credentials program, and the 50th year of service for Robert Nason (faculty member with the School of Business).

5.1 Biography – Senior Director, Student Success

Distributed material: Information Note

Received and as presented. Management introduced Laura Vail.

6.0 Education Council

6.1 Associate Certificate in the Business of Sawmilling

Distributed material: Decision Note

Received and approved as presented. It was reported that this is the second certificate in the series of industrial wood processing programs.

IT IS HEREBY RESOLVED, SECONDED AND CARRIED THAT the Board of Governors approve the proposal for an Associate Certificate in the Business of Sawmilling.

6.2 Associate Certificate in Multidisciplinary Studies

Distributed material: Decision Note

Received and approved as presented. Management answered questions regarding SITE, and reported that this is a department within BCIT that does a variety of work tied to industry, and is recognized nationally for work completed in prior learning assessments. SITE originated with returning military veterans from service were recognized for skills developed through military careers that could be counted towards academic credit. Since its inception, SITE has been rolled out to first responders, the McDonalds corporation, and other areas. SITE is the area within BCIT that can assess prior learning and equate the skills to an academic credit.

Management reported that through SITE, plans are in place to assess and apply existing skill sets and work experience towards credentials for the Indigenous community. SITE is working with the Lil'wat and Nisga'a First Nations groups.

IT IS HEREBY RESOLVED, SECONDED AND CARRIED THAT the Board of Governors approve the Proposal for an Associate Certificate in Multidisciplinary Studies.

6.3 Automotive Technical Studies Diploma Cancellation

Distributed material: Decision Note

Received and approved as presented.

IT IS HEREBY RESOLVED, SECONDED AND CARRIED THAT the Board of Governors approve the cancellation of the Automotive Technical Studies diploma.

7.0 Governance Committee

7.1 Governance Manual and Bylaws Revisions

Distributed material: Decision Note

Received and approved as presented.

IT IS HEREBY RESOLVED, SECONDED AND CARRIED THAT the Board of Governors approve revisions to the Governance Manual and Bylaws.

8.0 Conclusion

The meeting ended at 1:30 p.m.

9.0 Information Only

9.1 Correspondence

Distributed material: Letter

Received as presented.

9.2 Professional Development Summary

Distributed material: Information Note

Received as presented.



Doug Eveneshen, Chair