

MEETING AGENDA

BOARD OF GOVERNORS – OPEN

Thursday February 24, 2022, 1:00 p.m. to 2:00 p.m.

- TlCF: 778.907.2071; Mtg ID: 894 9297 5653; Pwd: 781957
- <https://bcit.zoom.us/j/89492975653?pwd=RIJNTVNjTXBhOXdTZXB1M1R5d2VoUT09>

Board:

Dan Reader, Chair
 Kevin Adlparvar
 Catherine Boivie
 Marcia Braundy
 Bob Enns
 Anne Harvey
 Don Matthew
 Marilyn Mauritz
 Scott McAlpine
 Stewart McGillivray
 Jeff Musialek
 Balwant Sanghera
 Meredith Sargent
 Judy Shandler
 Ryan Tones
 Claire Wang

In Attendance:

Lisa Collins, VP, Students
 Raimonda De Zen, Dir., Enterprise Risk & Internal Audit
 Cynthia Petrie, Exec. Dir. Stakeholder Relations
 Tom Roemer, VP, Academic
 Barbara Kader, EA, Governance

Regrets:

Ex-Officio:

Jennifer Figner, EdCo Chair
 Kathy Kinloch, President

BCIT acknowledges that its campuses are located on unceded Indigenous land belonging to the Coast Salish Peoples, including the territories of the xʷməθkʷəy̍əm (Musqueam), Səlilwətaʔ/Səlilwitulh (Tsleil-Waututh) and Skwxwú7mesh (Squamish) Nations

	Issue		Presenter	Action	Page
1.	Call to Order and Welcome	1:00	Chair	-	-
2.	New Appointments 2.1 Oath of Office – D. Matthew and C. Wang 2.2 New Governor Biographies	1:03	Chair	-	3 5
3.	Consent Agenda <i>(subject to request for discussion)</i> 3.1 Adopt Agenda 3.2 Minutes December 7, 2021	1:10	Chair	Approval	7 7 8
4.	President’s Comments 4.1 President’s Activities 4.2 Institute Report 4.3 New Leadership Team Members	1:13	K. Kinloch	Information “ “ “ “	13 14 21
5.	Education Council 5.1 Education Council Chair Update 5.2 Cancellation of Glossary of Educational Policy Terms - Policy #5100, and Student Reports Student Performance Contracts - Procedure - #5100-PR1	1:25	J. Figner “ “	Information Approvals	24 25

	5.3	New Program Proposal – Certificate in Marine Mechanical Technician Foundation				43
	5.4	New Program Proposal – Diploma in Magnetic Resonance Imaging				53
	5.5	International Program Cancellations				63
6.	Governance Committee Update		1:45	M. Sargent	Information	85
	Student Governors		1:50			
7.	7.1	Student Association President's Update		K. Adlparvar	Information	78
	7.2	Student Representative's Update		S. MacGillivray	“ “	79
8.	Conclusion		2:00	Chair	-	81
	Information Only		-			
9.	9.1	Correspondence		-	-	82
	9.2	Next Meetings		-	-	84

—
**EDUCATION
FOR A COMPLEX WORLD.**



MEETING MINUTES

BOARD OF GOVERNORS - OPEN

Thursday February 24, 2022, 1:00 p.m. to 2:05 p.m.

Board:

Dan Reader, Chair
 Kevin Adlparvar
 Catherine Boivie
 Marcia Braundy
 Anne Harvey, Vice Chair
 Karin Hunt
 Don Matthew
 Marilyn Loewen Mauritz
 Scott McAlpine
 Stewart McGillivray
 Jeff Musialek
 Balwant Sanghera
 Meredith Sargent
 Judy Shandler
 Ryan Tones
 Claire Wang

In Attendance:

Lisa Collins, VP, Students
 Trish Pekeles, CFO and VP Finance and Corporate Services
 (item #5.3)
 Tom Roemer, VP, Academic
 Barbara Kader, EA Governance

Regrets:

Bob Enns, Board Member

Ex-Officio:

Jennifer Figner, EdCo Chair
 Kathy Kinloch, President

A quorum was present.

1.0 Call to Order and Welcome

2.0 New Appointments

Distributed material: Agenda and Minutes

Received and approved as previously circulated. Governors and one senior team member provided introductions for the new governors. The Chair acknowledge guests in the gallery.

2.1 Oath of Office – D. Matthew and C. Wang

Distributed material: Agenda and Minutes

The Board Chair administered the Oaths of Office.

2.2 New Governor Biographies

Distributed material: Agenda and Minutes

Received as previously circulated.

3.0 Consent Agenda

Distributed material: Agenda and Minutes

Received and approved as previously circulated.

IT IS HEREBY RESOLVED, SECONDED AND CARRIED THAT the Board of Governors approve the consent agenda for February 24, 2022.

3.1 Adopt Agenda February 24, 2022

3.2 Minutes December 7, 2021

Item #6 amended.

4.0 President's Comments

Distributed material: Information Note

4.1 President's Activities

Distributed material: Information Notes

Received as previously circulated.

4.2 Institute Report

Distributed material: Information Note

Received as previously circulated.

4.3 New Leadership Team Members

Distributed material: Information Note

Received as previously circulated.

5.0 Education Council

5.1 Education Council Chair Update

Distributed material: Information Note

Received as previously circulated. The EdCo Chair reported that the council performs a continuous review of programs to ensure that industry needs are met and that they align with feedback from students, alumni, and employers.

5.2 Cancellation of Glossary of Educational Policy Terms – Policy #5100, and Student Reports Student Performance Contracts – Procedure - #5100-PR1

Distributed material: Decision Note

Received and approved as previously circulated. Once the Glossary of Terms has been finalized, the location of the document will be made available.

IT IS HEREBY RESOLVED, SECONDED AND CARRIED THAT the Board approve the:

1. Cancellation of Glossary of Educational Terms – Policy #5100
2. Cancellation of Student Reports Performance Contracts - Procedure #5100-PR1.

5.3 New Program Proposal - Certificate in Marine Mechanical Technician Foundation

Distributed material: Decision Note

Received and approved as previously circulated. The EdCo Chair highlighted differences between the certificate and the diploma. It was reported that there is a minimum of 175 students to a maximum of 325 depending on incoming cohorts at a time, and approximately 30 staff members at the Marine Campus.

Management answered questions regarding grant funding of \$156k in a steady state and \$702k cumulative over 5 years. It was reported that the program contributes to BCIT's block funding arrangement with AEST. Block funding means that each year BCIT receives a bulk set amount of funding (expressed in the unit of "funded FTE's") against which we need to train and graduate a pre-determined number of students (expressed in the unit of "student FTE's"). Notwithstanding certain sector categories ("buckets"), we are somewhat at liberty to assign these funds to programs of our choosing in order to fulfil the overall training commitment.

This block funding provides the flexibility to leverage highly profitable programs for the benefit of low-profit courses or even loss leaders, if the latter are deemed critically important for the economy or as building blocks for larger credentials and careers.

The opposite of block funding is "targeted funding", where a discrete amount of money is given to specifically develop and deliver a particular credential. The province moved from a 100% targeted funding model to a block funding model (or, more accurately, a hybrid model) approximately 20 years ago.

The CFO confirmed that this program is part of the block funding framework.

IT IS HEREBY RESOLVED, SECONDED AND CARRIED THAT the Board approve the proposed Certificate in Marine Mechanical Technician Foundation.

5.4 New Program Proposal - Diploma in Magnetic Resonance Imaging

Distributed material: Decision Note

Received and approved as previously circulated.

IT IS HEREBY RESOLVED, SECONDED AND CARRIED THAT the Board of Governors approve the proposed Diploma in Magnetic Resonance Imaging.

5.5 International Program Cancellations

Distributed material: Decision Note

Received and approved as previously circulated. The EdCo Chair reported that the programs continue to exist in their domestic BCIT form it's just the specific cities and post-secondaries that are indicated, the programs specific to those that are being requested to be cancelled

The are international affiliate programs that were entered into agreements in prior years with specific other post-secondaries to provide BCIT's curriculum and have these programs delivered at their institutions. In doing so, BCIT was required to name separate programs that differentiated these from domestic programs to be name specific but with the underlying program and to the specific post-secondary institute that was delivering the program. All students have completed the programs and there are no faculty effected by the cancellation, as the underlying programs continue to exist.

IT IS HEREBY RESOLVED, SECONDED AND CARRIED THAT the Board of Governors have been advised by the Education Council that the appropriate process for cancellation of these programs has been followed in accordance with Policy #5405. The Board of Governors approves the cancellation of the:

1. Diploma in Mechanical Engineering Technology, Wenzhou Vocational and Technical College, China
2. Diploma in Automotive Technical Studies, Osan University, South Korea
3. Diplomas in Computer Systems Technology, three affiliated programs:
 - Guangxi Vocational Technology College of Communications, China
 - Sichuan Vocational Technology College of Communications, China
 - Zhong De Vocational Technology Institute, China

6.0 Governance Committee Update

The Committee Chair reported that the committee had met on February 16, 2022 dealt with policy changes and also approved Don Matthew to join the Audit and Finance Committee effective February 24, 2022.

7.0 Student Governors

7.1 Student Association (SA) President's Update

Distributed material: Information Note

Received as previously circulated. The President SA referred to the item regarding correspondence presented in the closed session.

7.2 Student Representative's Update

Distributed material: Information Note

Received as previously circulated.

8.0 Questions and Conclusion

A question was asked regarding correspondence sent to the Board of Governors which will be provided by the Board Chair at a later date.

The meeting ended at 2:08 p.m.

9.0 Information Only

9.1 Correspondence

9.2 Next Meetings



Dan Reader, Chair