

MEETING AGENDA

BOARD OF GOVERNORS – OPEN

Tuesday March 29, 2022, 1:00 p.m. to 1:35 p.m.

- Teleconference: 778.907.2071; Mtg ID: 818 8842 6752; Pwd: 273749
- <https://bcit.zoom.us/j/81888426752?pwd=Z0p2U1Avdk5WMVIYRWxRzVWS3FQdz09&from=addon>

Board:

Dan Reader, Chair
 Kevin Adlparvar
 Catherine Boivie
 Marcia Braundy
 Anne Harvey
 Don Matthew
 Marilyn Mauritz
 Scott McAlpine
 Stewart McGillivray
 Jeff Musialek
 Balwant Sanghera
 Meredith Sargent
 Judy Shandler
 Claire Wang

In Attendance:

Lisa Collins, VP, Students
 Raimonda De Zen, Dir., Enterprise Risk & Internal Audit
 Trish Pekeles, CFO & VP, Finance & Corporate Services
 Tom Roemer, VP, Academic
 Barbara Kader, EA, Governance

Regrets:

Bob Enns, Board Member
 Ryan Tones, Board Member

Ex-Officio:

Jennifer Figner, EdCo Chair
 Kathy Kinloch, President

BCIT acknowledges that its campuses are located on unceded Indigenous land belonging to the Coast Salish Peoples, including the territories of the xʷməθkʷəy̍əm (Musqueam), Səlilwətaʔ/Səlilwiltulh (Tseil-Waututh) and Skwxwú7mesh (Squamish) Nations

	Issue		Presenter	Action	Page
1.	Call to Order and Welcome	1:00	Chair	-	-
2.	Consent Agenda <i>(subject to request for discussion)</i>	1:02	Chair	Approval	3
	2.1 Adopt Agenda 2.2 Minutes February 24, 2022				
3.	Chair's Comments	1:05	Chair		9
4.	President's Comments	1:10	K. Kinloch K. Kinloch / L. Collins	Information " " " "	10
	4.1 President's Activities				11
	4.2 Institute Report 4.3 Supports for Ukrainian and Russian Employees and Students				17
5.	Education Council	1:20	J. Figner	Information Approval " " " "	19
	5.1 Education Council Chair Update				20
	5.2 Cancellation of Bachelor of Science in Food Technology and Operations Management				37
	5.3 Proposal New Associate Certificate in Construction of Mass Timber Structures 5.4 Proposal New Advanced Certificate in Building Energy Modelling and Performance Analysis				47

6.	Student Governors 6.1 Student Association President's Update 6.2 Student Representative's Update	1:30	K. Adlparvar S. MacGillivray	Information “ ”	56 57
7.	Conclusion	1:35	Chair	-	59
8.	Information Only 8.1 2023 Board and Committee Meeting Dates		-	Information	60

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EDUCATION
FOR A COMPLEX WORLD.



MEETING MINUTES

BOARD OF GOVERNORS - OPEN

Tuesday March 29, 2022, 1:02 p.m. to 2:35 p.m.

Board:

Dan Reader, Chair
Kevin Adlparvar
Catherine Boivie
Marcia Braundy
Anne Harvey, Vice Chair
Don Matthew
Marilyn Loewen Mauritz
Scott McAlpine
Stewart McGillivray
Jeff Musialek
Balwant Sanghera
Meredith Sargent
Judy Shandler
Claire Wang

In Attendance:

Lisa Collins, VP, Students
Danica Djurkovic, VP, Campus Planning & Facilities
Elizabeth Kao, Sr. Director, Financial Planning & BI
Liam Lauren, Student
Dawna Mackay, Registrar
Trish Pekeles, CFO and VP Finance and Corporate Services
Tom Roemer, VP, Academic
Barbara Kader, EA Governance

Regrets:

Bob Enns, Board Member
Ryan Tones, Board Member

Ex-Officio:

Jennifer Figner, EdCo Chair
Kathy Kinloch, President

A quorum was present.

1.0 Call to Order and Welcome

The Chair and the President thanked Dawna Mackay (retiring Registrar) for her dedication and tenure of 42 years with BCIT.

2.0 Consent Agenda

2.1 Adopt Agenda March 29, 2022

Distributed material: Agenda

The agenda was amended to include the approval of the PacifiCan AAMTECH RIE Grant Contract as item #5.5, distributed on March 29, 2022, and the Fiscal Plan – FY2022/23, as item #7.0 (originally included in the Closed Board of Governors meeting, March 29, 2022).

Item #4.3 is presented as an information note.

As stated in the BCIT Board of Governors Bylaws (see #8(c) iv) 'the Institute budget and preliminary estimates are held in closed meetings', however, a request was made and approved (1 contrary) to present the Fiscal Plan – FY2022/23 (#7.2 of the Closed Board of Governors agenda March 29, 2022) in the Open Board of Governors meeting March 29, 2022 as item #7.0. Management confirmed that reports presented do not contain potentially confidential and sensitive information.

IT IS HEREBY RESOLVED, SECONDED AND CARRIED THAT the Board of Governors approve the Fiscal Plan – FY2022/23 to be presented in the Open Board of Governors meeting, March 29, 2022.

IT IS HEREBY RESOLVED, SECONDED AND CARRIED THAT the Board of Governors approve the amended agenda for March 29, 2022.

2.2 Minutes February 24, 2022

Distributed material: Minutes

Amended to include Don Matthew and Claire Wang as having attended the February 24, 2022 open meeting.

IT IS HEREBY RESOLVED, SECONDED AND CARRIED THAT the Board of Governors approve the amended minutes of the Open Board of Governors meeting on February 24, 2022.

3.0 Chair's Comments

No comments.

4.0 President's Comments

The President announced new management members, as was reported at the February 24, 2022 Open Board of Governors meeting (item #4.3).

4.1 President's Activities

Distributed material: Information Note

Received as previously circulated.

4.2 Institute Report

Distributed material: Information Note

Received as previously circulated.

4.3 Supports for Ukrainian and Russian Employees and Students

Distributed material: Information Note

Received as previously circulated. Responding to a question, management reported that within the BCIT community, there have been no reported tensions between groups relating to current political situations. The well being of students from all areas of global conflict is always taken into consideration.

5.0 Education Council

5.1 Education Council Chair Update

Distributed material: Information Note

Received as previously circulated. The EdCo Chair answered questions regarding the timing of reviews for existing programs. Programs are reviewed regularly as a form of best practice and keeping current with industry demands.

5.2 Cancellation of Bachelor of Science in Food Technology and Operations Management

Distributed material: Decision Note, Report

Received and approved as previously circulated. The EdCo Chair reported that the term 'regularized faculty' are full-time faculty members, for whom employment will not be effected as a result of program cancellation.

IT IS HEREBY RESOLVED, SECONDED AND CARRIED THAT the Board of Governors approve the cancellation of the Bachelor of Science degree in Food Technology and Operations Management.

5.3 Proposal New Associate Certificate in Construction of Mass Timber Structures

Distributed material: Decision Note, Report

Received and approved as previously circulated. The EdCo Chair reported that the final phase of the Student Housing project will offer an opportunity for students to learn in a 'living lab' environment.

IT IS HEREBY RESOLVED, SECONDED AND CARRIED THAT the Board approve the proposed Associate Certificate in Construction of Mass Timber Structures.

5.4 Proposal New Advanced Certificate in Building Energy Modelling and Performance Analysis

Distributed material: Decision Note, Report

Received and approved as previously circulated. The program will be offered in a hybrid (virtual and in-person) format. The program is similar to digital twinning which is a virtual representation of an object or system that spans its lifecycle, is updated from real-time data, and uses simulation, machine learning and reasoning to help decision-making.

IT IS HEREBY RESOLVED, SECONDED AND CARRIED THAT the Board of Governors approve the proposed Advanced Certificate in Building Energy Modelling and Performance Analysis.

5.5 PacifiCan AAMTEC RIE Grant Contract

Distributed material: Decision Note, Policy

Management highlighted key points from the decision note circulated on March 29, 2022. Management answered questions regarding a stacking limit of 90% with 10% from unique funding. Funding can be received from multiple federal agencies or funders for the same project.

IT IS HEREBY RESOLVED, SECONDED AND CARRIED THAT the Board of Governors approve the delegation of signing authority to Kathy Kinloch (the President) to sign the PacifiCan RIE Grant for \$1.935M in accordance with the Contracts - Policy #2501.

6.0 Student Governors

6.1 Student Association (SA) President's Update

The SA President introduced Liam Lauren, who has been elected as the SA President effective June 1, 2022.

The SA President reported that only one comment had been received from a student expressing concerns regarding the removal of COVID restrictions set by government.

6.2 Student Representative's Update

Distributed material: Information Note

Received as previously circulated. The Student Representative announced his successful re-election appointment from June 1, 2022 to May 31, 2023.

7.0 Fiscal Plan – FY2022/23

Distributed material: Decision Note, Presentation

Management reported that government has attended a previous Audit & Finance Committee meeting and acknowledges the current deficient, as a result of the pandemic, which is common across the sector.

Management reported that although there is a deficit, BCIT has a surplus of \$146M as of March 31, 2022. Per legislation, the Board of Governors cannot approve a deficit budget. However, the AEST has permitted board approval, across the sector, subject to receiving the AEST deficit approval letter expected in the fall 2022.

Management answered questions regarding the five-year annual surplus and deficit summary, Key points were highlighted from the FY2022/23 Budget Walk (Net Changes) showing the decrease in international tuition, salary increases, increase costs for the new Health Sciences Centre building, and other inflationary cost pressures.

IT IS HEREBY RESOLVED, SECONDED AND CARRIED THAT the Board of Governors approve the Fiscal Plan 2022/23, subject to final Ministry approval of the annual deficit budget. The 2% increase for tuition and mandatory student fees reflected within of the budget comply with the mandate of the Ministry of Advanced Education, and Skills Training (AEST) tuition limit policy.

8.0 Information Only

8.1 2023 Board and Committee Meeting Dates

Distributed material: Calendar

Received.

9.0 Conclusion

The meeting ended at 2:35 pm.



Dan Reader, Chair