



# CHANGE OF NAME

## Student Records

SW1-1st Floor, 3700 Willingdon Avenue  
Burnaby, BC V5G 3H2  
T 604.432.8353

BCIT Student ID	Date of Birth	SIN
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Note to student: Your current Student ID is yours for life. **Please do not create a duplicate ID with your new name.** Please fax this form to Student Records at 604.431.0817 or mail to BCIT Student Records Department.

Previous Surname	Given	Middle	
NEW Surname	Given	Middle	
Current Address	Apt. No.	Street	
City	Province	Postal Code	Country
Home Phone	Business Phone	Cell	

Attach 2 pieces (copies) of ID

1 legal change of name **OR**  1 marriage certificate

**AND**  1 picture ID – please specify: \_\_\_\_\_

### FOR OFFICE USE ONLY

Taken By	Local	Date
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**Note to staff:** Please do not change name. Forward this form to Student Records for processing. If you make copies of original documents, please stamp “Original Seen”.