



**BRITISH COLUMBIA  
INSTITUTE OF TECHNOLOGY**

# **GENERAL ENQUIRIES:**

**STUDENT INFORMATION & ENROLMENT SERVICES**

**CALL TOLL-FREE IN CANADA AND US: 1-866-434-1610**

## **PART-TIME STUDIES COURSE CONTACTS BY SUBJECT CODE**

THE FOLLOWING DIRECTORY PROVIDES THE NAMES AND TELEPHONE NUMBERS OF BCIT PART-TIME STUDIES PROGRAM ASSISTANTS LISTED BY COURSE SUBJECT CODE.

**PLEASE CONTACT PROGRAM ASSISTANTS FOR SPECIFIC COURSE AND PROGRAM CONTENT, AND FOR SPECIAL REGISTRATION REQUIREMENTS ONLY.** ALL OTHER ENQUIRIES SHOULD BE DIRECTED TO STUDENT INFORMATION & ENROLMENT SERVICES AT THE TOLL-FREE TELEPHONE NUMBER PROVIDED ABOVE.

SUBJECT	PROGRAM AREA	SCHOOL	PROGRAM ASSISTANT
ABOD	Auto Collision Repair/Refinishing	Transportation Motive Power	Shirley Butler shirley_butler@bcit.ca (432-8205)
ACES	Access	Transportation - Access	Shirley Butler shirley_butler@bcit.ca (432-8205)
AICO	Applied Industrial Computing	Energy	Shannon Gravelle shannon_gravelle@bcit.ca (432-8521)
AIRC AVIA AVAO	Aerospace	Transportation Aerospace Campus	Nicholas Zhang, Aviation Ops nicholas_zhang@bcit.ca (419-3753)
AMRC	Civil Engineering Distance Education	Construction	Pam Dade etde@bcit.ca (431-4969)
APIC 1171-1175 only	Educational Society for Resource Management	Business	Ashley Ianni ashley_ianni@bcit.ca (432-8611)
ARSC	Architectural Science	Construction	Theresa Udevi theresa_udevi@bcit.ca (412-7411)
ASTP	Automotive	Transportation Motive Power	Shirley Butler shirley_butler@bcit.ca (432-8205)
AUTO	Automotive	Transportation Motive Power	Shirley Butler shirley_butler@bcit.ca (432-8205)
BCIT	Learning for Success	Business	Bryan Fair Bryan_Fair@bcit.ca (451-7109)
BCST	Broadcast & Media Communications BCST/FILM	Business	Vicki Forbes vicki_forbes@bcit.ca (451-7198)
BHSC (1119, 1146, 2219, 3309 only)	Basic Health Sciences PTS Distance Courses	Health Sciences	Teana Wong teana_wong@bcit.ca (451-7137)
BHSC (0012, 0100 only)	Basic Health Sciences PTS Classroom Delivery	Health Sciences	Leesa Watt leesa_watt@bcit.ca (432-8831)
BHSC (5404; 7601-7604)	Basic Health Sciences PTS Distance Education	Health Sciences	Victoria Banham victoria_banham@bcit.ca (432-8727)
BIOT	Biotechnology	Health Sciences	Keith Turner keith_turner@bcit.ca (451-6912)
BLAW	Business Law	Business	Kim Petkov kim_petkov@bcit.ca (432-8860)
BLDC	Architectural Building Engineering	Construction	Theresa Udevi theresa_udevi@bcit.ca (412-7411)

SUBJECT	PROGRAM AREA	SCHOOL	PROGRAM ASSISTANT
BLDG	Architectural Building Engineering	Construction	Theresa Udevi theresa_udevi@bcit.ca (412-7411)
BLDT	Construction Operations Construction Supervision	Construction	Beverly McQuarrie beverly_mcquarrie@bcit.ca (432-8586)
BMET	Biomedical Engineering Technology NET Courses & Workshops	Health Sciences	Sharon Cameron sharon_cameron@bcit.ca (432-8723)
BMET (1107 only)	Biomedical Engineering Technology	Health Sciences	Teana Wong teana_wong@bcit.ca (451-7137)
BSCI	Building Science (MEng & MAsc Graduate Degrees)	Construction	Ellen Scobie ellen_scobie@bcit.ca (432-8645)
BSUS	Business Sustainability	Business	Kim Petkov kim_petkov@bcit.ca (432-8860)
BSYS	Business Systems	Business	Ashley Ianni ashley_ianni@bcit.ca (432-8611)
BTCW	Business Training Centre Workshops Corporate & Industry Training	Business	Geraldine Megannety geraldine_megannety@bcit.ca (412-7691)
BUSA	Business Administration (full-time & part-time degree prog)	Business	Please send enquiries regarding PTS BBA programs to bba@bcit.ca .
BUSA (1005 - 4800)	Business Administration	Business	Kim Petkov kim_petkov@bcit.ca (432-8860)
CARD	Cardiology / Pacemaker	Health Sciences	Teana Wong teana_wong@bcit.ca (451-7137)
CARP	Carpentry	Construction	Paula Rossetti paula_rossetti@bcit.ca (412-7564)
CEPD	Career, Educational, and Personal Development	Counselling and Student Development	<a href="http://www.bcit.ca/counselling">www.bcit.ca/counselling</a>
CESA	Centre for Energy Systems Applications	Construction	Pam Dade etde@bcit.ca (431-4969)
CHEM	Chemistry	Computing & Academic Studies	Dianne Dinnes dianne_dinnes@bcit.ca (432-8292)
CHSC	Chemical Sciences	Energy	Gigi Machtaler gigi_machtaler@bcit.ca (432-8237)
CINT	Confucius Institute	International Business Services	Eva Wong eva_wong@bcit.ca (412-7546)

SUBJECT	PROGRAM AREA	SCHOOL	PROGRAM ASSISTANT
CITX	Computing and Information Technology	Energy	Gigi Machtaler gigi_machtaler@bcit.ca (432-8237)
CIVL	Civil Engineering	Construction	Pam Dade etde@bcit.ca (431-4969)
CLCR	Call Centre	Business	Geraldine Megannety geraldine_megannety@bcit.ca (412-7691)
CMGT	Construction Management Degree	Construction	Mary Ivens mary_ivens@bcit.ca (412-7469)
CNST	Construction Trades Construction Safety Coordinator	Construction	Paula Rossetti paula_rossetti@bcit.ca (412-7564)
CNST-MSc	Construction Management International Masters Degree	Construction	Mary Ivens mary_ivens@bcit.ca (412-7469)
COMM (0009 ESL Placement Test, ESL Upgrading Courses)	Professional English Language Development (PELD)	Computing & Academic Studies	Wendy Cheng wendy_cheng@bcit.ca (456-8089)
COMM (1000/2000 level crses & Technical Writing)	Communication and Technical Writing Program	Computing & Academic Studies	Chris Voong chris_voong@bcit.ca (412-7506)
COMM (PLAR)	Communication	Computing & Academic Studies	Shannon Kelly shannon_kelly@bcit.ca (451-7065)
COMM (Transfer Credit)	Communication	Computing & Academic Studies	Jean Scribner jean_scribner@bcit.ca (451-6977)
COMM 0015 (English Competency Assessment)	Communication	Computing & Academic Studies	Call Enrolment Services at 604.434.1610 or toll-free 1.866.434.1610 or visit <a href="http://www.bcit.ca/cas/communication/faq.shtml">http://www.bcit.ca/cas/communication/faq.shtml</a>
COMP	Microsoft Office Efficiency, Office Computer Applications, Internet/Web Technologies, Systems Analysis & Design, Relational Database, Database Programming, Dental Reception, PLAR exams for related courses.	Computing & Academic Studies	Joanne Atha joanne_atha@bcit.ca (432-8775)
COMP	Bachelor Degree COMP 7000 & 8000 foundation courses	Computing & Academic Studies	Hao Wang hao_wang@bcit.ca (432-8644)

SUBJECT	PROGRAM AREA	SCHOOL	PROGRAM ASSISTANT
COMP	Programming & Languages, Java Programming, Visual Programming Tools, IT Professional Skills, Games Programming, .NET Programming, Linux/Unix, PLAR exams for related courses. Diploma of Technology (CST/CIT) A+ Hardware, Network Administration and Design.	Computing & Academic Studies	Vaani Nadhan vaani_nadhan@bcit.ca (432-8635)
CRPT	Clinical Research	Health Sciences	Victoria Banham victoria_banham@bcit.ca (432-8727)
CSST	Computing and Information Technology	Energy	Gigi Machtaler gigi_machtaler@bcit.ca (432-8237)
CTMX	Commercial Transport	Transportation Motive Power	Shirley Butler shirley_butler@bcit.ca (432-8205)
DRFT	Drafting	Construction	Theresa Udevi theresa_udevi@bcit.ca (412-7411)
DSON	Diagnostic Medical Sonography	Health Sciences	Jennifer Perry jennifer_perry@bcit.ca (432-8362)
ECON	Economics - BBA Program	Business	Please send enquiries regarding PTS BBA programs to bba@bcit.ca .
ECON (1150 - 2200)	Economics Classroom & NET Deliveries	Business	Kim Petkov kim_petkov@bcit.ca (432-8860)
EENG	Environmental Engineering Technology Degree	Construction	Giti Abouhamzeh giti_abouhamzeh@bcit.ca (432-8539)
EENG (0101-0105)	Brownfield Redevelopment Program	Construction	Maryann Newmeyer maryann_newmeyer@bcit.ca (451-7001)
ELEX	Electronics Technology BTech	Energy	Nancy Naylor nancy_naylor@bcit.ca (456-8027) Kelly Voros kelly_voros@bcit.ca (451-6892)
ELEX	Electronics Technology	Energy	Gigi Machtaler gigi_machtaler@bcit.ca (432-8237)
ELIS	Electronics Technology	Construction	Yoonie Cho yoonie_cho@bcit.ca (456-1156)
ENAV	Seamanship	Marine Training	Melanie Keller melanie_keller@bcit.ca (453-4109)

SUBJECT	PROGRAM AREA	SCHOOL	PROGRAM ASSISTANT
ENGL	English	Computing & Academic Studies	Linda Scott linda_scott@bcit.ca (456-1179)
ENVH	Environmental Health B.Tech Public Health Insp	Health Sciences	Sharon Cameron sharon_cameron@bcit.ca (432-8723)
FILM	Broadcast & Media Communications BCST/FILM	Business	Vicki Forbes vicki_forbes@bcit.ca (451-7198)
FIRE	Fire Protection	Energy	Shannon Gravelle shannon_gravelle@bcit.ca (432-8521)
FITT	Forum for International Trade Training	Business	Simonetta Mezzomo simonetta_mezzomo@bcit.ca (412-7651)
FMGT	Financial Management	Business	Candace Marrington candace_marrington@bcit.ca (432-8609)
FMGT	Financial Mgmt Accounting Degree	Business	Ravi Saulnier ravi_saulnier@bcit.ca (456-8070)
FMGT	Financial Mgmt Distance Education	Business	Ruth MacKay ruth_mackay@bcit.ca (412-7417)
FOOD	Food Technology	Health Sciences	Sharon Cameron sharon_cameron@bcit.ca (432-8723)
FPWR	Fluid Power	Energy	Shannon Gravelle shannon_gravelle@bcit.ca (432-8521)
FSCT	Forensic Science & Technology	Computing & Academic Studies	Joyce Law joyce_law@bcit.ca (456-1197) Cindy Chan cindy_chan@bcit.ca (412-7433)
FUND	Fundraising	Business	Ashley Ianni ashley_ianni@bcit.ca (432-8611)
GEOM	B. Tech in Geomatics	Construction	Maryann Newmeyer maryann_newmeyer@bcit.ca (451-7001)
GIST	Geographical Information Systems	Construction	Maryann Newmeyer maryann_newmeyer@bcit.ca (451-7001)
GMDS	Nautical	Marine Training	Melanie Keller melanie_keller@bcit.ca (453-4109)
GROW	Green Roofs	Construction	Theresa Udevi theresa_udevi@bcit.ca (412-7411)

SUBJECT	PROGRAM AREA	SCHOOL	PROGRAM ASSISTANT
GTEC	Media	Business	Karen Harvey karen_harvey@bcit.ca (453-4032)
HDMX	Heavy Duty	Transportation Motive Power	Shirley Butler shirley_butler@bcit.ca (432-8205)
HINS / HITM / HTMT	Health Informatics Management	Health Sciences	Victoria Banham victoria_banham@bcit.ca (432-8727)
HMGY	Health Care Management	Health Sciences	Victoria Banham victoria_banham@bcit.ca (432-8727)
HRMG	Human Resources Management	Business	Kim Petkov kim_petkov@bcit.ca (432-8860)
HVAC	HVAC & Refrigeration	Energy	Nancy Naylor nancy_naylor@bcit.ca (456-8027)
INFR	Centre for Infrastructure Management (CIM)	Construction	Pam Dade etde@bcit.ca (431-4969)
INTD	Interior Design Certificate & Diploma Programs	Construction	Sarah Styles sarah_styles@bcit.ca (456-8150)
IOMX	Inboard/Outboard	Transportation Motive Power	Shirley Butler shirley_butler@bcit.ca (432-8205)
ISEP	International Student Entry Program	BCIT International	Eva Wong eva_wong@bcit.ca (412-7546) Cynthia Fan cynthia_fan@bcit.ca (412-7648) DTC
JOIN	Joinery	Construction	Sarah Styles sarah_styles@bcit.ca (456-8150)
LIBS	Liberal Education	Computing & Academic Studies	Linda Scott linda_scott@bcit.ca (456-1179)
MACH	Machinist	Energy	Nancy Naylor nancy_naylor@bcit.ca (456-8027)
MATH	Mathematics	Computing & Academic Studies	Judy Dahl mathpts@bcit.ca (432-8861)
MCMX	Motorcycle	Transportation Motive Power	Shirley Butler shirley_butler@bcit.ca (432-8205)
MDIA	Media	Business	Karen Harvey karen_harvey@bcit.ca (453-4032)

SUBJECT	PROGRAM AREA	SCHOOL	PROGRAM ASSISTANT
MECH	Mechanical Technology	Energy	Shannon Gravelle shannon_gravelle@bcit.ca (432-8521)
MEDI - Industry Services Only	Seamanship	Marine Training	Melanie Keller melanie_keller@bcit.ca (453-4109)
MENG	Marine Engineering	Marine Training	Melanie Keller melanie_keller@bcit.ca (453-4109)
MEOP	Mobile Equipment Operator	Transportation Motive Power	Shirley Butler shirley_butler@bcit.ca (432-8205)
MGMT	Management Degree	Business	Ravi Saulnier ravi_saulnier@bcit.ca (456-8070)
MILL	Millwright	Energy	Nancy Naylor nancy_naylor@bcit.ca (456-8027)
MIMG	Medical Imaging Technology	Health Sciences	Victoria Banham victoria_banham@bcit.ca (432-8727)
MINE	Mining	Construction	Paula Rossetti paula_rossetti@bcit.ca (412-7564)
MKTG	Marketing	Business	Ashley Ianni ashley_ianni@bcit.ca (432-8611)
MPPC	Marine Pilot Preparatory	Marine Training	Melanie Keller melanie_keller@bcit.ca (453-4109)
MRAD	Medical Radiography	Health Sciences	Deborah Power deborah_power@bcit.ca (456-1257)
MSEC	Seamanship	Marine Training	Melanie Keller melanie_keller@bcit.ca (453-4109)
MSSM	Seamanship	Marine Training	Melanie Keller melanie_keller@bcit.ca (453-4109)
MSYS	Mechanical Systems	Energy	Shannon Gravelle shannon_gravelle@bcit.ca (432-8521)
MTEC	Manufacturing Bachelor of Technology	Energy	Shannon Gravelle shannon_gravelle@bcit.ca (432-8521)
NAUT	Nautical	Marine Training	Melanie Keller melanie_keller@bcit.ca (453-4109)
NDTE	Nondestructive Testing	Energy	Nancy Naylor nancy_naylor@bcit.ca (456-8027)

SUBJECT	PROGRAM AREA	SCHOOL	PROGRAM ASSISTANT
NMED	Nuclear Medicine	Health Sciences	Victoria Banham victoria_banham@bcit.ca (432-8727)
NPMA	Non-profit Management NET Courses	Business	Ashley Ianni ashley_ianni@bcit.ca (432-8611)
NSCC	Critical Care Nursing	Health Sciences	Janet Brisson janet_brisson@bcit.ca (451-7103)
NSER	Emergency Nursing	Health Sciences	Tina Smulders Pratt tina_smulders_pratt@bcit.ca (451-7094)
NSHA	High Acuity Nursing	Health Sciences	Stephanie Wood stephanie_wood@bcit.ca (454-2230) Sandra McIvor sandra_mcivor@bcit.ca (432-8982)
NSNE	Neonatal Nursing	Health Sciences	Stephanie Wood stephanie_wood@bcit.ca (454-2230) Sandra McIvor sandra_mcivor@bcit.ca (432-8982)
NSNN	Nephrology Nursing	Health Sciences	Stephanie Wood stephanie_wood@bcit.ca (454-2230) Sandra McIvor sandra_mcivor@bcit.ca (432-8982)
NSOH	Occupational Health Nursing	Health Sciences	Stephanie Wood stephanie_wood@bcit.ca (454-2230) Sandra McIvor sandra_mcivor@bcit.ca (432-8982)
NSPE	Pediatric/Pediatric Critical Care	Health Sciences	Stephanie Wood stephanie_wood@bcit.ca (454-2230) Sandra McIvor sandra_mcivor@bcit.ca (432-8982)
NSPN	Perinatal Nursing	Health Sciences	Sheila Torgerson sheila_torgerson@bcit.ca (451-7102)
NSPO	Perioperative Nursing	Health Sciences	Sheila Torgerson sheila_torgerson@bcit.ca (451-7102)
NSSC	Core Degree Nursing Courses	Health Sciences	Stephanie Wood stephanie_wood@bcit.ca (454-2230) Sandra McIvor sandra_mcivor@bcit.ca (432-8982)

SUBJECT	PROGRAM AREA	SCHOOL	PROGRAM ASSISTANT
OAGP	Oil and Gas Processing	Energy	Nancy Naylor nancy_naylor@bcit.ca (456-8027)
OCHS	Occupational Health and Safety PTS Classroom Courses	Health Sciences	Kathy White kathy_white@bcit.ca (432-8456)
OCHS	Occupational Health and Safety PTS Distance Courses	Health Sciences	Mary-Ann Moysiuk mary-ann_moysiuk@bcit.ca (432-8429)
OFFC	Medical Office Assistant	Business	Karen Harvey karen_harvey@bcit.ca (453-4032)
OPMT	Operations Management	Business	Ashley Ianni ashley_ianni@bcit.ca (432-8611)
OPMT - BBA Program	Operations Management	Business	Please send enquiries regarding PTS BBA programs to bba@bcit.ca .
ORGB	Organizational Behaviour BBA Program	Business	Please send enquiries regarding PTS BBA programs to bba@bcit.ca .
ORGB (1105 - 2605)	Organizational Behaviour Classroom & NET Deliveries	Business	Kim Petkov kim_petkov@bcit.ca (432-8860)
PEMA	Maintenance Management	Energy	Shannon Gravelle shannon_gravelle@bcit.ca (432-8521)
PEMX	Power Equipment	Transportation Motive Power	Shirley Butler shirley_butler@bcit.ca (432-8205)
PERF	Cardiovascular Perfusion	Health Sciences	Jennifer Perry jennifer_perry@bcit.ca (432-8362)
PHYS	Physics	Computing & Academic Studies	Dianne Dinnes dianne_dinnes@bcit.ca (432-8292)
PLAS	Plastics	Energy	Shannon Gravelle shannon_gravelle@bcit.ca (432-8521)
POWR	Power Engineering	Energy	Nancy Naylor nancy_naylor@bcit.ca (456-8027)
POWR	Power Engineering Distance Education	Energy	Joanne Bartlett joanne_bartlett@bcit.ca (432-8390)
PPGS	Piping	Construction	Paula Rossetti paula_rossetti@bcit.ca (412-7564)
PRKS	Parks - Distance	Construction	Maryann Newmeyer maryann_newmeyer@bcit.ca (451-7001)

SUBJECT	PROGRAM AREA	SCHOOL	PROGRAM ASSISTANT
PSYC	Basic Health Sciences PTS Classroom Delivery	Health Sciences	Leesa Watt leesa_watt@bcit.ca (432-8831)
PUBW	Public Works Operations	Construction	Pam Dade etde@bcit.ca (431-4969)
RENr	Renewable Resources	Construction	Giti Abouhamzeh giti_abouhamzeh@bcit.ca (432-8539)
RENr (1144 & 1145 Only)	Renewable Resources Ecological Restoration	Construction	Maryann Newmeyer maryann_newmeyer@bcit.ca (451-7001)
RNFA	Specialty Nursing	Health Sciences	Sheila Torgerson sheila_torgerson@bcit.ca (451-7102)
RWCD	Railway Conductor	Transportation Motive Power	Shirley Butler shirley_butler@bcit.ca (432-8205)
SKIL (0303 only)	Chemistry	Computing & Academic Studies	Dianne Dinnes dianne_dinnes@bcit.ca (432-8292)
SKIL (0304 only)	Communication / Effective Writing Skills	Computing & Academic Studies	Wendy Cheng wendy_cheng@bcit.ca (456-8089)
SMTL	Sheet Metal	Construction	Paula Rossetti paula_rossetti@bcit.ca (412-7564)
SRMT	Sustainable Resource Management	Construction	Giti Abouhamzeh giti_abouhamzeh@bcit.ca (432-8539)
STEL	Metal Fabrication	Construction	Paula Rossetti paula_rossetti@bcit.ca (412-7564)
SURV	Surveying and Mapping (Geomatics)	Construction	Maryann Newmeyer maryann_newmeyer@bcit.ca (451-7001)
SUST	Sustainable Urban Development	Construction	Maryann Newmeyer maryann_newmeyer@bcit.ca (451-7001)
TDMT	International Trade and Transportation Logistics	Business	Ashley Ianni ashley_ianni@bcit.ca (432-8611)
TELC	Electrical Trades	Construction	Yoonie Cho yoonie_cho@bcit.ca (456-1156)
TELX	Electronics Technician	Energy	Gigi Machtaler gigi_machtaler@bcit.ca (432-8237)
TMGT	Technology Management	Transportation	Laurie McGee, Administrator laurie_mcgee@bcit.ca (432-8459)

SUBJECT	PROGRAM AREA	SCHOOL	PROGRAM ASSISTANT
TMGT	Technology Management Distance Courses	Transportation	Michele Minichiello tmgtde@bcit.ca (454-2218)
TOUR	Tourism	Business	Ashley Ianni ashley_ianni@bcit.ca (432-8611)
TSDA	Development Approvals Distance Courses	Construction	Pam Dade etde@bcit.ca (431-4969)
TSYH	Civil Engineering	Construction	Pam Dade etde@bcit.ca (431-4969)
TTED	Technology Teacher Education	Energy	Shannon Gravelle shannon_gravelle@bcit.ca (432-8521)
VENT	Venture Development Centre	Business	Simonetta Mezzomo simonetta_mezzomo@bcit.ca (412-7651)
WELD	Welding	Construction	Paula Rossetti paula_rossetti@bcit.ca (412-7564)