



FULL-TIME BURSARY INFORMATION

For Technology and Trades Students

Student Financial Aid and Awards

3700 Willingdon Avenue

Burnaby, BC V5G 3H2

Tel 604.432.8555 • Fax 604.454.0941

Hours: 0830 - 1600 Monday to Friday

bcit.ca/finaid

APPRENTICE STUDENTS: Please check website (bcit.ca/apprenticeship) for available financial assistance.

DESCRIPTION

A bursary is a non-repayable award granted to a full-time student who:

- Is progressing satisfactorily in their BCIT credential program
- Submits a completed Full-time Bursary Application form
- Demonstrates that they need financial assistance to complete their current academic period

As bursary funds are limited, preference is given to those students who demonstrate that they have exhausted all other sources of financial assistance.

Although it is not required, students are encouraged to include a letter outlining their particular financial circumstances to help the Bursary Committee understand their current financial situation.

SPECIFIED BURSARIES

Some bursaries are restricted to specific applicants (i.e. hometown, geographic region, union affiliation, gender, etc.). On the last page of this application, identify any Specified Bursaries you are eligible for and wish to apply for.

OFFICE CLOSURE

The Student Financial Aid and Awards office is closed on weekends and holidays. When a deadline falls on a day the office is closed, then the deadline is automatically extended to the next working day.

ELIGIBILITY CRITERIA

The student:

1. Must be a citizen or permanent resident of Canada.
2. Must be enrolled in a BCIT credential program that is eligible for StudentAid BC (credential programs lead to a certificate, diploma or degree).
3. Must be enrolled as a full-time student at BCIT during the bursary academic period.
4. Must successfully complete a level/term of full-time study in their program (or four months of full-time study for those programs not term or level based) at BCIT in the last twelve months, with **no Fail, Unsatisfactory or Incomplete grades** during the most recent term/four months of study.
5. Technology students must have an overall GPA of at least 60% in prior full-time studies at BCIT.
6. Is expected to have applied and have been assessed for financial need by StudentAid BC (or the government student loan program from their home province if they are not a BC resident).
7. Must document financial need by completing a bursary application form.
8. Can apply for BCIT full-time Student Bursaries one time only each **calendar year** (January 01 to December 31).
9. For the Fall October 30 deadline and the Spring June 30 deadline, your Technology or Trades program and level/term or intake start date must be on the posted list of bursary-eligible programs for that deadline.
10. Applications must be received by the Student Financial Aid & Awards office by **4pm** on the deadline dates:

If your full-time BCIT program is not listed within the designated programs, levels/terms, and intake start dates and you are experiencing financial need, please come and speak to a Financial Aid Advisor.

TERM	DEADLINE DATE	
FALL	October 30	<ul style="list-style-type: none"> • Open to designated programs, levels/terms and intake start dates • The list of bursary eligible programs, levels/terms and intake start dates is posted and available on October 1 <p style="text-align: right;">↑ Bursary application form available October 1</p>
WINTER	January 30	<ul style="list-style-type: none"> • Open to eligible Technology students enrolled in Level 2, 4, 6, 8 or 10 and • Medical Laboratory – Level 2,4, 5 • Nursing – Level 2, 4, 5 • Trades students who meet eligibility criteria <p style="text-align: right;">↑ Bursary application form available January 2</p>
SPRING	June 30	<ul style="list-style-type: none"> • Open to designated programs, levels/terms and intake start dates • The list of bursary eligible programs, levels/terms and intake start dates is posted and available on June 1 <p style="text-align: right;">↑ Bursary application form available June 1</p>



FULL-TIME BURSARY APPLICATION

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COMPLETE ONE APPLICATION ONLY

PERSONAL DATA

BCIT ID	Social Insurance Number <i>(required for income tax purposes)</i>
Program Name	
Option	Level: 1 2 3 4 5 6 7 8 9 10 Year: 1 2 3 4
<input type="radio"/> Mr. Last Name <input type="radio"/> Ms.	First Name
Birthday <i>(yyyy/mm/dd)</i>	Citizenship <input type="radio"/> Canadian Citizen <input type="radio"/> Permanent Resident

CURRENT MAILING ADDRESS (YOU MUST update your address at my.bcit.ca Online Self Service.)

Apt No.	Street Address		
City	Province	Postal Code	Telephone

HOME ADDRESS – if different from mailing address. Some bursaries are specific to hometown or geographic region.

Apt No.	Street Address		
City	Province	Postal Code	Telephone

Secondary School Last Attended	Last Grade Completed		
Location	Last Year Attended		
Martial Status <input type="radio"/> Single <input type="radio"/> Single Parent <input type="radio"/> Married, no children (include common-law) <input type="radio"/> Married, with children (include common-law)			
List dependent children in your custody			
_____	_____	_____	_____
Name	Age	Name	Age
_____	_____	_____	_____
Name	Age	Name	Age

FOR OFFICE USE ONLY

Grade Point Average	Total Awarded
Bursary	

BUDGET

Calculate your budget for the current academic term (all months you are in school the current term, e.g. January through to May)

Date classes
started current
academic term

Y	Y	Y	Y	M	M
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Date
classes
will end

Y	Y	Y	Y	M	M
---	---	---	---	---	---

equals
(A)

Number of months in the
current academic term

It is highly recommended that you attach a letter to outline your particular financial circumstances, include amount(s) of exceptional expenses and explain why you require additional funds. A letter will help the Bursary Committee understand your financial situation.

MONTHLY EXPENSES	
Housing (rent or mortgage)	\$
Groceries (food, cleaning supplies)	
Utilities (heat, light, phone, cable)	
Transportation (bus pass or car expenses)	
Medical/dental (premiums, prescriptions)	
Personal care/miscellaneous	
Minimum monthly credit card payment (see #4a)	
Loan payment (specify)	
Child care (include subsidy amount)	
Alimony you pay (explain in a letter)	
Child support you pay (explain in a letter)	
Property taxes (pro-rated monthly)	
House insurance (pro-rated monthly)	
Car insurance (pro-rated monthly)	
Other (specify)	
Monthly total (B)	\$

MONTHLY INCOME	
Your part-time work take home pay	\$
Spouse's work take home pay	
Employment Insurance income	
Sponsor/agency income (HRSDC, WCB, band, etc.)	
Canada Child Tax Credit (CCTC) and BC Family Bonus	
Universal Child Care Benefit (UCCB)	
Daycare subsidy you receive	
Pension (CPP) or disability income	
Asset income (rental, interest)	
Alimony or child support you receive	
Other (specify)	
Monthly total (F)	\$

Enter total monthly expenses (B)	\$
Multiply by your number of months (see box A)	
Equals academic period total B x A = (C)	\$

Enter total monthly income (F)	\$
Multiply by number of months (see box A)	
Equals academic period total F x A = (G)	\$

OTHER ONE-TIME EXPENSES	
Tuition and fees for current academic term	\$
Books, materials, supplies	
Other (specify)	
One-time Expenses Total (D)	\$
Total all EXPENSES for this academic period (box C + box D = E)	(E) \$

OTHER INCOME	
Parent or family contributions	
Your Government Student Assistance (BC or out of province) See #1A	
Bursaries, scholarships, etc. (see #7)	
Spouse's student assistance and bursaries (if a student this term)	
Sponsored tuition and books	
Other (specify)	
Other Income Total (H)	\$
Total all INCOME for this academic period (box G + box H = I)	(I) \$

My request: (expenses – income = request)

EXPENSES (box E) \$ minus INCOME (box I) \$ equals REQUEST \$

BCIT collects your personal information including your contact information, educational and financial information for the purpose of awarding bursaries to eligible students.

DECLARATION: I understand that I am applying for funding based on financial need, and that by signing below it means:

I certify that the information I have provided on this application is complete and accurate.

- I am and will continue to be a full-time student for the academic period stated in this application.
- If I am awarded a bursary, monies owing to BCIT will be deducted first and the remainder, if any, will be mailed to me.
- I consent to THE BCIT STUDENT FINANCIAL AID AND AWARDS OFFICE to release to the donor of my bursary award the following information: address, telephone number, items listed in the Personal Data section, academic standing and information relative to the special requirements for Specified Bursaries.

Signature	Date
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SPECIFIED BURSARY INFORMATION

Student Financial Aid and Awards

SPECIFIED BURSARIES

Most BCIT bursaries DO NOT have specific restrictions in addition to the criteria listed on the BCIT Full-time Bursary Information page of this application. A few bursaries do have additional specified eligibility criteria. These Specified Bursaries are listed below.

CHECK ANY OF THE FOLLOWING SPECIFIED BURSARIES THAT YOU ARE ELIGIBLE FOR AND WISH TO APPLY FOR:

- 1. **Elsie Boone/North Shore Lions Club Bursary and The B.C. Lions Society for Children with Disabilities, Charles L. Saunders Bursary**

I am registered as a client with the BCIT Disability Resource Centre, I am a resident of B.C. and I have a developmental and/or physical disability.

Nature of your disability: _____

- 2. **CANFOR Corporation, Owen B. Hennigar Bursary** – I graduated from a high school in Mount Waddington Regional District (School District #85 Vancouver Island North).

- 3. **Cariboo Lumber Manufacturer’s Association** – I am in **Occupational Health and Safety** and have resided in the Cariboo.

Name of Community: _____

Dates of Residence: _____

- 4. **Leo Doyle Memorial Bursary Fund and David Lloyd Bursary Fund** – I am a permanent resident of School District #46 Sunshine Coast (Davis Bay, Gibsons, Halfmoon Bay, Langdale, Madeira Park, Pender Harbour, Roberts Creeks, Sechelt).

Name of Community: _____

- 5. **Bryan J. Morris Memorial Fund** – My mother, father or spouse is an active member of the ILWU.

Name of member: _____ Relationship to member: _____

Dates of membership: _____ MAN Number: _____

- Edwin K. Schuss & Ron Kitchen Memorial Award donated by ILWU Members and Employees of Vancouver Wharves Ltd.** – Check appropriate box:

I am a dependent/son/daughter of an active member of the ILWU

I am a dependent/son/daughter of an active non-unionized employee of Kinder Morgan Vancouver Wharves.

Name of member: _____ Relationship to member: _____

Dates of membership: _____ MAN Number (if applicable): _____

- 6. **Evan Rollins Memorial Bursary** – I applied for Advanced Placement Admission standing for first year and I **entered BCIT directly into the second year** (Level 3) into a full-time Technology program. Preference will be given to students who have previously obtained a Bachelor of Science or Master of Science degree.

Name of full-time BCIT Technology program: _____

Name of previous college or university attended: _____

Name of previous degree obtained: _____

- 7. **Sapperton Fish and Game Club** – I am in **Fish, Wildlife and Recreation** and am a member (or one of my parents is a member) of the BC Wildlife Federation or an affiliated club.

Parents Self Name of club: _____

- 8. **Swedish Charitable Association** – I am a Technology student of Swedish descent, either through my mother or father, and have been a resident of BC for at least twelve months prior to the start of this current academic period.

Specify: _____

- 9. **Aboriginal Students** – I am of Aboriginal descent (Status, Non-Status, Metis or Inuit) and I am registered as a client with BCIT Aboriginal Services Office.