



# STUDENT APPLICATION FOR INTERNATIONAL EXCHANGE

School of Business

3700 Willingdon Avenue, Burnaby, BC, Canada V5G 3H2

We are pleased that you are interested in participating in the International Exchange program as a current BCIT student. Please fill out this form completely; incomplete forms will not be accepted. Go to [bcit.ca/business/exchange](http://bcit.ca/business/exchange) (School of Business only) for a complete list of institutes and classes accepted by BCIT. Please indicate how many general studies credits you have left to graduate so that you will receive the necessary credits.

Complete applications, including letters of intent and list of references, should be emailed to [sobiep@bcit.ca](mailto:sobiep@bcit.ca) (School of Business) by the appropriate deadline.

BCIT collects your personal information, including your citizenship and academic history to process your application for the international exchange program.

## STUDENT INFORMATION

Name		Date of Birth	
Citizenship(s)		Preferred Email	
Phone (Home)	Phone (Cell)	Phone (Work)	
Mailing Address			
Student Number		Program of Study	
Program Set	Program Year	GS Credits Remaining	

Are you applying for:  semester exchange  field school

## SEMESTER EXCHANGE

Preferred Term of Study	<input type="radio"/> Fall Term (Sept – Dec)	<input type="radio"/> Winter Term (Jan - May)
Preferred Partner Institute	1.	
	2.	
	3.	

## STUDENT LOAN

Are you applying for a student loan? <input type="radio"/> Yes <input type="radio"/> No
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## REFERENCE 1

Name	Relationship to you
Organization and Role	Email
Phone ( <input type="radio"/> Home / <input type="radio"/> Cell)	Phone (Work)

## REFERENCE 2

Name	Relationship to you
Organization and Role	Email
Phone ( <input type="radio"/> Home / <input type="radio"/> Cell)	Phone (Work)

**PLEASE NOTE: ONE REFERENCE SHOULD BE FROM YOUR BCIT INSTRUCTOR.**

Directory of Records classification: 7030-15.

**OTHER INFORMATION**

Rate the following from 1 – 9: one being the most influential in your decision to apply for this particular program, nine being the least influential.

  
  


Degree requirements  
 Foreign language study  
 Family or friends

  
  


Education goals  
 Affordability  
 Academic challenges

  
  


Faculty/staff members  
 Career enhancement  
 Personal growth

Have you travelled outside of Canada for more than a week? If yes, where? (Check all that apply)

  
  
  


USA  
 Eastern Continental Europe  
 Caribbean Islands  
 Asia

  
  
  


UK / Ireland  
 Mexico  
 Middle / Near East  
 Oceania

  
  
  


Western Continental Europe  
 Latin America  
 Africa  
 Other

When you travelled, what was the purpose of your trip? (Check all that apply)

  


Pleasure  
 Study

  


Business  
 Visiting family

  


Volunteerism / Aid  
 Other

**RELEASE OF STUDENT INFORMATION**

During the course of your participation in the International Exchange Program, the Office of International Programs may wish to provide relevant information from your educational records to your parents, guardians, or other third parties. Depending on the circumstances, information to be released might include your student account information, information about the program in which you are enrolled, or non-emergency information related to your health or safety.

Please choose one:

- I authorize International Programs Office to provide relevant information from my educational records as described above.
- I authorize International Programs Office to provide relevant information from my educational records as described above as well as the following individuals:
- 
- I do not authorize International Programs Office to provide relevant information from my educational records as described above.

Signature	Date

**LETTER OF INTENT REQUIREMENT**

Along with this application form you must also submit a letter of intent. Letters of intent must:

- Be no longer than one page in length
- Include your name, student number, and current program of study
- Why you want to study abroad and with which program(s)
- How studying abroad will help you meet your academic, professional and personal goals
- What personal strengths and experiences you have that will assist you in this program
- If a PTS student, which core courses you have left before graduation

Letters should be submitted at the same time as your application by the appropriate deadline.

**DEADLINES**

Winter/Spring Semester: September 30th  
 Fall Semester: March 1st