



## Thank you for registering in FOOD 1151 Dairy Processing.

You have a limit of 26 weeks from your registration date to complete this self-paced online course. You can verify your course deadline by going to [my.bcit.ca](https://my.bcit.ca). If you are a new student at BCIT, we issue a default password to use when you log in for the first time. It is your date of birth in the format: YYMMDD. Once you have logged into my.bcit.ca, please create a new password. After logging in with your newly created password, go to Student Self Service / Fee assessment, payment and receipts / View/print your course/tuition receipt. Your receipt will have your personal deadline for FOOD 1151 printed on it.

**IMPORTANT:** The email function within The Learning Hub can only be used to send messages to other people **within** the course (e.g. instructor, students). If you use The Learning Hub email to send an inquiry to the marker's regular email address (ccinqmars@my.bcit.ca), the marker cannot respond to the email you sent.

### Learning Resources

The required learning resources for FOOD 1151 are:

- Computer with Internet access
- Word processing software (e.g. Microsoft Office Word 2007 or higher, or equivalent)
- .PDF document viewer
- .MOV (video) file viewer
- It is important to use supported browsers to access the Learning Hub. Chrome, Firefox, and Safari work well. Do not use Internet Explorer. Use the [System Checker](#) to validate your browser
- The ability to print copies of legislation and regulations, and other documents referenced in this course. Personal use copies of legislation may be printed at [www.bclaws.ca](http://www.bclaws.ca)

### Accessing the Course

1. Click on the *Learning Hub* icon on the BCIT website: <https://www.bcit.ca/> (or login directly using the website: <https://learn.bcit.ca>).
2. From the *Central Login*, enter your *Student Number* and *Password*. Your default password is your date of birth (YYMMDD).
3. From the Dashboard, click on the *Learning Hub* icon to access the home page of all your online courses.
4. Click on your course.

Read the **News** on the **Course Home** page, then click **Content** on the navigation bar at the top of the page. If you want help navigating through the course, click on the **house** icon at the left side at the top of the page. This will take you back to **My Courses** where [The Learning Hub – A Guided Tour for BCIT Students](#) can be found.

Now you can start using BCIT's online learning environment, The Learning Hub, to access the course, work through the course material, and complete the quizzes and assignment. The course is available online any day of the week, at any time of the day.

If you require Learning Hub technical assistance, contact BCIT at [BCIT\\_techhelp@bcit.ca](mailto:BCIT_techhelp@bcit.ca), 604-412-7444 (option 2), or 1-800-351-5533 (option 2).

I would appreciate receiving feedback regarding the course material and accessibility. Please don't hesitate to contact me if you have any questions.

Sincerely,  
Crystal Cinq-Mars Majerski  
Course Developer & Marker  
[ccinqmars@my.bcit.ca](mailto:ccinqmars@my.bcit.ca)