

BACHELOR OF TECHNOLOGY COMPUTER SYSTEMS

Entrance Requirements

The entrance requirements for the Bachelor of Technology in Computer Systems (CST BTech) are:

- BCIT Computer Information Technology (CIT) Diploma, or BCIT Computer Systems Technology (CST), or equivalent of CST Diploma **
- A minimum of three months of relevant work experience
- [English language proficiency](#) at an English 12 (C+) level is required for [Category B applicants](#)

** Equivalence will be determined based upon assessment of the student's academic background by the Program Head. All required bridging courses are offered through Part-Time Studies at BCIT.

Note: For the latest information about **BCIT's English Language** requirements, please visit <http://www.bcit.ca/admission/upgrading/englishproficiency.shtml>, as it may change without notice. Please note [Category A applicants](#) may be asked for proof of English language proficiency at an English 12 (C+) level at the time of formal application to the CST BTech program.

Admissions Procedure

There are two main steps in the application process: **Pre-Entry Evaluation** and **Formal Admission**.

1) Pre-Entry Evaluation (for Non-BCIT CST/CIT Diploma holders)

The first step is to determine possible pre-entry (bridging) courses to be completed prior to acceptance to the Bachelor program. To do so, an evaluation of your past educational background must be performed.

We require the following documents:

1. Official, NON-BCIT, college/university transcripts, if applicable.
2. Resume detailing full-time and/or part-time employment, and "hours per week" at each company.
3. The attached Pre-Entry Evaluation Fee Form, along with the \$60 evaluation fee which can be used towards registration of a required pre-entry or degree level course in the current or subsequent term. It will be the student's responsibility to contact the CST BTech Department for this deduction.
4. If you do not possess a BCIT student number, please create one by going to <https://secure.bcit.ca/sis/req/>. Please include this number when you specify your intention of taking the program in the Part Time studies format or the 2 year Full Time format.

International Students/Students with International Educational Documents Please Note:

Applicants who completed post-secondary studies outside of Canada, United States or England will require a comprehensive evaluation of their credentials by the [International Credential Evaluation Service](#) (ICES).

The above documents are to be sent to:

CST BTech Program Assistant
SW2 103 - 3700 Willingdon Avenue
British Columbia Institute of Technology
Burnaby, BC
V5G 3H2

An official list of required pre-entry courses will be sent to you as soon as the provided information is assessed. For more details, send your correspondence to cstbtech@bcit.ca.

Interested individuals must complete all required pre-entry courses before applying for formal admission into the CST BTech program. All pre-entry courses are offered through part-time studies and run in January, April and September. However, not all pre-entry courses are offered every term. Registration for Part-time Studies courses open in mid-February, early June and early November. Please register early to avoid disappointment.

BCIT CST/CIT Diploma Holders:

A pre-entry evaluation does NOT apply to BCIT CST/CIT Diploma holders. BCIT CST/CIT Diploma Graduates are to apply directly to the BCIT Admissions Office via on-line application or completing an [Application for Admission form](#).

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2) Formal Admission

Upon successful completion of all pre-entry courses (if any), English 12 C+ or equivalent, and three months of relevant work experience (documented in a resume), applicants should submit a formal application to the Admissions Office or the CST BTech Program Assistant with supporting documents and an application fee. An application form can be downloaded from bcit.ca/admission/downloads.shtml. Applicants will be notified, in writing, directly from the Admissions Office regarding their application status.

Important Guidelines:

- Candidates must complete at least three (3) pre-entry courses per year to keep the pre-entry form current and valid. After pre-entry courses are complete, applicants may apply into the Bachelor of Technology program in Computer Systems by sending in the application form to the Program Assistant, along with official transcripts, a document demonstrating English 12 C+ proficiency, and resume indicating at least three (3) months of relevant work experience. For each position listed on your resume, indicate the number of hours per week you worked while in that position. If the above documents have already been sent to the Program Assistant, please only send in the application form, along with the application fee.
- Applicants must have satisfied the English 12 C+ requirement prior to taking any of the degree courses in the Bachelor program.
- *Students have up to seven (7) years to complete the Bachelor program starting from the date of their first Technical degree-level course or the date of acceptance to the Bachelor program, WHICHEVER COMES FIRST.*
- If an applicant has completed management courses prior to admission into the Bachelor program, the courses are transferable to the Bachelor program only if they are not more than five (5) years old at the time of admittance into the program.
- Applicants may also complete the Liberal Studies component of the Bachelor program any time prior to admission into the program. Please note that BCIT's LIBS 7001 and LIBS 7002 are mandatory courses and must be completed for 6.0 credits. The remaining 6.0 credits of Liberal Studies electives can reflect students' personal interests and preferences. These electives must be university transferable courses unrelated to the program of study. For more information please visit the Liberal Studies guidelines at: bcit.ca/study/credentials/bachelors/liberalstudies.shtml.

