



Advanced Placement General Insurance and Risk Management

Entry into **Level 2** (January) or **Level 3** (September) is possible when space is available. Acceptance into [advanced placement](#) is dependent on many factors: seat availability, meeting course equivalencies, department approval, competitiveness and application and document submission with sufficient time for review. Official transcripts are required. It is recommended that you apply early:

Entry into Level 2 - January, half-way through the first year:

- Application processing opens on February 1st

Entry into Level 3 - September, the start of the second year:

- Application processing opens on October 1st

Note: Successful completion of entrance requirements does not guarantee acceptance into this program. If the number of applications exceeds available seats, BCIT will select those applicants deemed to have the best opportunity for success.

Level 2 Entrance Requirements

OPTION 1: Applicants who DO NOT have a Degree or Diploma:

- Meet all general [entrance requirements](#) (excluding Math 11) for this program and complete or show proof of equivalents to all **level 1** courses:

Full-time Course	Course Name	Part-time Equivalent
BSYS 1000	Business Information Systems 1	BSYS 1001
COMM 1100	Business Communication 1	COMM 1103 or COMM 1106
ECON 2100	Microeconomics	ECON 2100
FMGT 1105*	Accounting 1 for Financial Management	FMGT 1100* (min 60% or C+)
MKTG 1102	Essentials of Marketing	MKTG 1102
OPMT 1110	Business Mathematics	OPMT 1110
ORGB 1100	Organizational Behaviour	ORGB 1105

OPTION 2: Applicants who have a Degree or Diploma:

- Meet all general [entrance requirements](#) (excluding Math 11) for this program and complete or show proof of equivalents to the following courses:

Full-time Course	Course Name	Part-time Equivalent
COMM 1100**	Business Communication 1	COMM 1103 or COMM 1106
FMGT 1105*	Accounting 1 for Financial Management	FMGT 1100* (min 60% or C+)

***Note re FMGT 1105/1100:** Accounting courses completed outside of Canada or the United States will not be considered for transfer credit.

****Note re COMM 1100:** If you have achieved a Bachelor's Degree, Associate Degree or a Diploma from a Canadian or US institution, COMM 1100 may be waived.

Level 3 Entrance Requirements

OPTION 1: Applicants who DO NOT have a Degree or Diploma:

- Meet all general [entrance requirements](#) (excluding Math 11) for this program and complete or show proof of equivalents to all **level 1 and 2** courses:

Level 1

Full-time Course	Course Name	Part-time Equivalent
BSYS 1000	Business Information Systems 1	BSYS 1001
COMM 1100	Business Communication 1	COMM 1103 or COMM 1106
ECON 2100	Microeconomics	ECON 2100
FMGT 1100*	Accounting 1	FMGT 1100* (min 60% or C+)
MKTG 1102	Essentials of Marketing	MKTG 1102
OPMT 1110	Business Mathematics	OPMT 1110
ORGB 1100	Organizational Behaviour	ORGB 1105

Level 2

Full-time Course	Course Name	Part-time Equivalent
BSYS 2050	Business Info Systems 2	BSYS 2051
BSYS 2060	Business Info Systems 3	BSYS 2061
BUSA 2100	Principles of Management	BUSA 2005
COMM 2200	Business Communication 2	COMM 2202 or 2002 and COMM 2203 or 2003
ECON 2200	Macroeconomics	ECON 2200
FMGT 2105*	Accounting 2 for Financial Management	FMGT 2100* (min 60% or C+)
OPMT 1130	Business Statistics	OPMT 1197
OPMT 1170	Project Management	OPMT 1187
RMGT 2110	Principles and Practice of Insurance	RMGT 2110 or C11 (IIBC course) May be taken concurrently with Associate Dean permission

OPTION 2: Applicants who have a Degree or Diploma:

- Degree or Diploma in any discipline from a recognized post-secondary institution.

Applicants who completed post-secondary studies outside of Canada, United States or England will require a basic evaluation of their credentials by the [International Credential Evaluation Service](#) (ICES).

- Meet all general [entrance requirements](#) (excluding Math 11) for this program and complete or show proof of equivalents to the following courses:

Full-time Course	Course Name	Part-time Equivalent
COMM 1100**	Business Communication 1	COMM 1103 or COMM 1106
COMM 2200**	Business Communication 2	COMM 2002 or 2202 and COMM 2003 or 2203
FMGT 1105*	Accounting 1	FMGT 1100* (min 60% or C+)

FMGT 2105*	Accounting 2	FMGT 2100* (min 60% or C+)
RMGT 2110	Principles and Practice of Insurance	RMGT 2110 or C11 (IIBC course) May be taken concurrently with Associate Dean permission

***Note re FMGT 1105/1100 and 2105/2100:** Accounting courses completed outside of Canada or the United States will not be considered for transfer credit.

***Note re COMM 1100/2200:** For Canadian or US credentials, if you have achieved a Bachelor's Degree the COMM courses may be waived. If you have an Associate Degree or a Diploma, COMM 1103/1106 and COMM 2002/2202 may be waived. COMM 2003/2203 will still be required.

Additional Information

Register for Part-time Studies courses [online](#) or contact [Student Information & Enrolment Services](#). For more information please contact Admissions – Advanced Placement at 604-432-8230.

When will I be accepted?

Seats for advanced placement will be awarded after current full-time students have written their finals at the end of the term or in the case of a withdrawal. Check [myCommunication](#) often during the application process and throughout your studies at BCIT.

Can I take courses ahead of time to help reduce my course load?

In order to maintain a competitive application, it is recommended that you take no more than two courses per term ahead of time. **A maximum of two courses per level are eligible for credit.** Tuition for full-time programs may not be reduced.

What do I do if I have courses in progress?

You must inform your Admissions officer of your progress. If you are completing courses at BCIT, please call or email to advise when registered and when the course has been completed and the grade has been issued. If you are completing courses outside of BCIT, please submit proof of registration and follow up with official transcripts.

When will I get my timetable?

Print your timetable one day prior to class start by logging into [my.bcit.ca](#) and going to Student Self-Service. You must be registered in your courses in order to access this feature.

When can I buy my books?

It is recommended that students wait until the first week of classes before buying textbooks. Your instructors will tell you which books to buy.