



# BRIDGING PROGRAM SELF-ASSESSMENT BUSINESS ADMINISTRATION (HUMAN RESOURCES OPTION, PART-TIME STUDIES)

## Admissions

3700 Willingdon Avenue, Burnaby, BC, Canada V5G 3H2

**Instructions:** 1) Save this PDF to your desktop, 2) Open with Adobe Reader or Adobe Acrobat, 3) Complete all required fields, 4) Save, 5) Close PDF then re-open to ensure the content you filled in has saved, 6) Submit to BCIT.

Student Name		Student Number	
Name of previous credential (i.e. diploma or degree)	Sending Institution (1)		Sending Institution (2)*

BCIT COURSE	EQUIVALENT COURSE(S) COMPLETED	COMPLETED AT BCIT (✓)†	NO. OF CREDITS	GRADE ACHIEVED‡	OFFICIAL CALENDAR COURSE DESCRIPTION (for external courses only)
<b>COMM 1103 or COMM 1106</b> Intro to Business and Technical Communication					
<b>COMM 2202 or COMM 2002**</b> Business and Technical Correspondence					
<b>COMM 2203 or COMM 2003**</b> Business and Technical Reports					

\* If courses are from more than one institution are used to complete this table, please indicate the institution for each course listed.

† Per Policy 5103, section 3, students are allowed a maximum of three attempts to successfully complete a course.

‡ If the official transcript provides letter grades, this self-assessment table must be accompanied by a conversion of percent to letter grades for the institution in question.

\*\*Required for Graduation.